67 High Street

Thornbury

Bristol

BS35 2AW

Telephone: 01454 411707

Email: volunteering@ageuksouthglos.org.uk

Reg Charity No. 1109999

**Volunteering Application Form**

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| **First Name:** |  | **Surname:** |  |
| **Address:** |  | **Home Telephone:** |  |
|  |  | **Mobile Telephone:** |  |
|  |  | **Preferred Contact Number:** |
| **Post Code:** |  | **Home:** |[ ]  **Mobile:** |[ ]
| **Email:** |  | **Date of Birth:** |  |

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| **Contact in case of emergency** |
| **Name:** |  | **Telephone:** |  |
| **Relationship:** |  | **Email:** |  |

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| **Which of the following best describes your current situation?** |
| Employed full-time |[ ]  Employed part-time |[ ]  Student |[ ]
| Retired |[ ]  Unemployed |[ ]  Unwaged |[ ]
| Other (please detail): |  |
| Have you ever been an employee of AGE UK South Gloucestershire? | Yes [ ]  |  No [ ]   | Job Title:  |
|  | Date position ended:  |

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| **Skills and interests** |
| Current or previous occupations(s): |
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| Hobbies, interests, skills: |
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| Previous experience as a volunteer (if any): |
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| What experience do you have of working with older people?  |
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| **Which volunteering role/s are you interested in?** (Please tick all that apply) |
| Activity Day CentreDownend *(Wednesday)* |[ ]  Administration or Office Support |[ ]  Befriending(Face to Face) |[ ]
| Activity Day CentreFilton *(Tuesday/Thursday)* |[ ]   |  |  |  |
| Activity Day CentreThornbury *(Friday)* |[ ]   |  |  |  |
| Activity Day CentreWarmley *(Thursday)* |[ ]   |  |  |  |
| Befriending (Telephone) |[ ]  Benefits Advice |[ ]  Fundraising |[ ]
| Digital Champion |[ ]  Information and Advice |[ ]  Social Media or Marketing |[ ]
| Walking Groups |[ ]  Improving Homes and Wellbeing |[ ]  Welcome Home |[ ]
| Other: |  |

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| **What are your reasons for volunteering?** |
| To gain work experience |[ ]  To get involved in the community |[ ]  To build up my confidence |[ ]
| To develop new skills |[ ]  To make new friends or meet people |[ ]  To maintain existing skills |[ ]
| Placement for my University/College Course |[ ]   |  |  |  |
| **Please expand upon your reasons for volunteering in the space below:** |
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| **When are you available to volunteer? (Please tick all that apply)** |
|  | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| Morning |[ ] [ ] [ ] [ ] [ ] [ ] [ ]
| Afternoon |[ ] [ ] [ ] [ ] [ ] [ ] [ ]
| Evening |[ ] [ ] [ ] [ ] [ ] [ ] [ ]
| Flexible |[ ]  Occasional ‘one-offs’ |[ ]  Other: |  |

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| **When would you be able to start volunteering?** |
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| **Driving** |
| Are you willing to drive as a volunteer for Age UK South Gloucestershire? |
| Yes |[ ]  No |[ ]  *If yes, please complete the remaining questions in this section.* |
| Do you have a current full driving licence? | Yes |[ ]  No |[ ]
| Do you have access to a car? | Yes |[ ]  No |[ ]
| Please refer to the Volunteer Driving Policy for guidance on driving and providing lifts. |

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| How did you find out about volunteering with Age UK South Gloucestershire? |
| Community Centre |[ ]  Friend |[ ]  My employer |[ ]  Service User of AUKSG |[ ]
| Direct enquiry |[ ]  Leaflet |[ ]  Print Advert |[ ]  Talk or Presentation |[ ]
| Exhibition stand |[ ]  My educational institute |[ ]  Religious centre  |[ ]  TV or radio  |[ ]
| Volunteer Bureau |[ ]  Other: |  |

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| **Is there anything else not already mentioned that you would like to offer?** **(Please continue on another sheet if necessary.)** |
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| **Please give details of any health, medical condition(s) or disabilities we should be aware of in relation to your voluntary activities?**(This information will be kept in accordance with our Data Protection & Confidentiality Policy) |
|  |
| **Accessibility Requirements: Do you have any particular requirements to help you to access a volunteer role with AUKSG, e.g. wheelchair access, BSL signer, loop system, large print, etc.?** |
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| **For roles subject to a DBS Check:** |
| **Do you have any unspent convictions, reprimands or warnings as defined by the Rehabilitation of Offenders’ Act 1974?** |
| Yes |[ ]  No |[ ]
| *If you answered yes, please provide more details of your conviction in a sealed envelope marked* ***confidential*** *and addressed to Vicki Donald, Volunteering Manager. Applications are reviewed individually, and please note, having a criminal conviction will not necessarily prevent you from volunteering with Age UK South Gloucestershire.* |

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| **References – please complete in BLOCK CAPITALS** |
| Please give the names, addresses, and telephone numbers of two people we can contact as referees. At least one of them should be someone who knows you other than as a personal friend. References must not be related to you. |
| Name |  | Name |  |
| Address |  | Address |  |
| Postcode |  | Postcode |  |
| **Telephone** |  | **Telephone** |  |
| Email |  | Email |  |
| Capacity in which they know you |  | **Capacity in which they know you** |  |

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| We like to keep in regular contact with our volunteers and periodically produce newsletters. How would you like to receive them: |
| **Topic** |
| **Volunteering** | By email? |[ ]  By post? |[ ]
| **General** | By email? |[ ]  By post? |[ ]

Data Protection: The data provided on this form will be entered onto our database and used by Age UK South Gloucestershire for the purposes of supporting our volunteers and administering, evaluating and monitoring the quality of our volunteer management. We shall use the information you have supplied to us in line with Data Protection Guidelines. We will not contact you about our products, services and the vital work we do for older people if you have not indicated that we may do so above. Information held is strictly confidential, and we do not pass any personal data about you to organisations and/or individuals without your consent.

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| I understand that any volunteer role offer with Age UK South Gloucestershire is subject to appropriate references and checks. I understand that all AUKSG volunteers must operate within set policies and values that reflect AUKSG’s approach. |
| Signature: |  | Date: |  |

**Thank you for your interest in volunteering with Age UK South Gloucestershire.**

**Please return this form to:**

volunteering@ageuksouthglos.org.uk

or

Freepost RTEX-ERLY-HUYS

Age UK South Gloucestershire

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**Equality and Diversity Monitoring**

Age UK South Gloucestershire aims to provide equal opportunities and fair treatment for all staff, volunteers and service users. We would like you to complete this form to help us understand who we are reaching and better serve everyone in our community. The information will be used to provide an overall profile analysis of our staff and volunteer base and will be kept anonymous.

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| **Age** |
| Date of Birth |  | I prefer not to say |[ ]

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| **Do you consider yourself to be a carer?** |
| Yes |[ ]  No |[ ]  I prefer not to say |[ ]
| If yes, on average, how many hours a week are spent caring? | Under 50 |[ ]  Over 50 |[ ]

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| **Do you describe yourself as Disabled?** |
| Yes |[ ]  No |[ ]  I prefer not to say |[ ]

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| **Ethnicity**Please state what you consider your ethnic origin to be. (Ethnicity is distinct from nationality, and the categories below are based on the 2011 Census in alphabetical order.) |
| **Asian** | **Black** | **Chinese or other ethnic group** |
| ☐ Indian | ☐ Caribbean | ☐ Chinese |
| ☐ Pakistani | ☐ African | ☐ Any other ethnic group (please detail) |
| ☐ Bangladeshi | ☐ Any other Black background (please detail)  |
| ☐ Any other Asian background (please detail) |
| **Mixed** | **White** |
| ☐ White and Black Caribbean | ☐ English |  ☐ Any other White background (please detail)  |
| ☐ White and Black African | ☐ Irish |
| ☐ White and Asian | ☐ Scottish | ☐ I prefer not to say |
| ☐ Any other mixed background (please detail)  | ☐ Welsh  |

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| **Gender** |
| Female |[ ]  Male |[ ]  I prefer not to say |[ ]
| Does your gender identity match your sex as registered at birth? | Yes |[ ]  No |[ ]

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| Religion/ belief |
| ☐ Buddhist | ☐ Sikh |
| ☐ Christian | ☐ Other (please state) |
| ☐ Hindu |
| ☐ Jewish |  ☐ No religion |
| ☐ Muslim |  ☐ I prefer not to say |

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| Sexual Orientation |
| ☐ Bisexual | ☐ Heterosexual |
| ☐ Lesbian/Gay woman | ☐ I prefer not to say |
| ☐ Gay man |
| ☐ Other (please state)  |