

J O B V A C A N C Y

Service Manager

Permanent Contract

35 hours per week - £33,168 pa

Plus pension option and excellent holidays

We seek an enthusiastic, motivated experienced services manager to oversee the management of Age UK Sunderland's Essence Service. **A minimum of 3 years operational management experience is essential** with substantial experience of implementing support services ideally working with people with dementia and their carers. The successful candidate must have excellent I.T, report writing and communication skills and the ability to effectively promote the service to a wide range of stakeholders. You should also have a good standard of education, preferably to degree level as well as experience of partnership working and staff and volunteer management. Candidates are required to have a full clean driving licence and have access to a car for work. This post is subject to a DBS Enhanced Disclosure check.

For further information and to request an application pack you can email enquiries@ageuksunderland.org.uk or download one directly from our website www.ageuksunderland.org.uk. Alternatively send a large SAE for 93p to Age UK Sunderland, Bradbury Centre, Stockton Rd, Sunderland. SR2 7AQ. Tel: 0191 5141131. CV's are not accepted for this role.

This post is subject to DBS Enhanced Disclosure.

Age UK Sunderland is an Equal opportunities Employer

Registered Charity 1086995

Closing date: Friday 14th November 2025
Interview date: Friday 28th November 2025

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Certificate No. 88Q10781