

## SERVICES DEVELOPMENT MANAGER

Advert

**Hours:** Part Time 21 hours to be worked daytime Monday – Thursday, days flexible. Some evening or weekend working may occasionally be required.

**Contract:** Permanent

**Responsible to:** CEO

**Responsible for:** None

**Salary:** £35,000 - £45,000 FTE DOE

**Location:** Hybrid – White House Community Centre, other Age UK Richmond locations, other community locations and wider locations as needed for the role. Some home working available in line with Hybrid Working Policy.

**Are you interested in making a real difference to the lives of local older people? Do you want to put your skills to work with an established local charity?**

Age UK Richmond upon Thames are a local independent charity supporting older people across the London Borough of Richmond upon Thames. We provide a wide range of useful and well utilised services designed to improve wellbeing and enhance independence. Our friendly and committed team of 45 staff and 100+ volunteers support around 4,000 local older people each year.

We have created this new role within the charity, as we look to the future. The population of Richmond upon Thames is expected to continue to grow older over coming years. New generations of older people will have different needs and expectations for us to respond to in partnership. Our local health & social care partners will need us to find new ways of providing support that will reduce pressure on them. We will also need to adapt to a more challenging financial environment. This challenging but rewarding new position has been created to help us respond to some of these challenges and opportunities.

We are looking for an excellent communicator, strategic thinker and relationship builder with significant development experience. A proactive, flexible and positive approach is also essential, with a keen interest in improving the lives of older people at a local level.

The role will include:

- Leading on development focused projects, often working in partnership
- Helping shape and deliver against the organisations new 2025 strategy
- Researching and developing fundraising proposals for sources such as trusts & foundations
- Identifying opportunities for development and innovation
- Representing the organisation and building partnerships

The full job specification is available separately. To apply please send a CV and short covering letter to [info@ageukrichmond.org.uk](mailto:info@ageukrichmond.org.uk). Closing date for applications is 9 a.m. on Monday 15<sup>th</sup> April 2024. Interviews will take place on Monday 22<sup>nd</sup> April 2024.