

PERSON SPECIFICATION MEMORY ADVISOR

Please evidence how you meet the following requirements within your application. If you are shortlisted, you will be asked to evidence this in more detail.

| Skills / Knowledge / Experience | Essential | Desirable | Evidence |
|---|------------------|---|-------------------------|
| Understanding of the needs of people living with dementia and their carers | x | x | Application / interview |
| Good organisation / time management / ability to prioritise workload | x | x | Application / interview |
| Excellent communication and interpersonal skills and ability to present information clearly both verbally and in written format | x | x | Application / interview |
| Experience of completing assessments, case recording / report writing, use of client record systems. | | x | Application / interview |
| Experience of working with community and statutory services | | x | Application / interview |
| Understanding of the application of health and safety and GDPR within this role | | x | Application / interview |
| Knowledge of Mental Capacity Act | | x | Application / interview |
| Understanding of Equality, Diversity and Inclusion | x | x | Application / interview |
| Ability to meet the specified hours for the post | x | x | Application / interview |
| Awareness of the ethos and work of Age UK Leicester Shire and Rutland | | x | Application / interview |
| Able to travel independently within area | x | x You have your own car, a full UK driving licence and able to obtain business use insurance | Application / interview |