

Terms and Conditions of Employment

HANDYPERSON

Contract:	(Zero Hours)
Offer of Employment:	Subject to two written references satisfactory to Age UK.
Employment	Subject to a six-month probationary period with a three and five-month review.
Disclosure of Record:	The successful applicant is required to apply to the Disclosure Barring Service (DBS). Any offer of employment will be subject to receipt of a satisfactory Basic Disclosure certificate. The cost of a DBS check (currently £25 plus VAT) will be deducted from your final salary if you leave employment within the first six months.
Rates of Pay:	£13.57 per hour, increasing to £14.10 per hour from 1 April 2026.
	Paid calendar monthly directly into bank/building society account on the last day of the month. Payment is made in respect of the pay period commencing on the 15 th of the previous month and ending on the 14 th of the current month i.e. 15 th June to 14 th July paid into bank account on 31 st July.
Mileage Rate:	Private Car User Mileage is currently 40p per mile and is subject to change.
Travel Time:	You will be paid in line with the National Living Wage following the first call to the last.
Annual Leave:	1st April to 31 st March – paid at a rate of 12.07% of your hourly rate for every hour worked.
Sick Pay:	The post of Handyperson is not entitled to a Company Sick Pay Scheme.
Pension:	Automatic enrolment applies and eligible jobholders (as defined by the government) will automatically be enrolled into the pension scheme within three months of commencement of employment. In the meantime, if you wish to join the scheme you should contact the Payroll Department at Lansdowne House. Further information will be sent to you on or before your first pay day.