

## PERSON SPECIFICATION

### POST: FOOTCARE ASSISTANT

Please ensure that you show **how** you meet the following requirements when completing your application form.

ESSENTIAL REQUIREMENTS	
<b>PERSONAL ATTRIBUTES</b>	
1.	A caring, compassionate, and professional approach to supporting older people.
2.	Ability to work within clear non-clinical and professional boundaries.
3.	Reliable, well-organised and punctual, with good time management skills.
4.	Willingness to learn, reflect on practice, and seek guidance when required.
<i>Method of assessment: Application form/Interview</i>	
<b>KNOWLEDGE AND UNDERSTANDING</b>	
1.	Awareness of the issues affecting older people and those who require care and support.
2.	Understanding of the importance of dignity, independence, choice and wellbeing.
3.	Basic understanding of safeguarding principles and the importance of reporting concerns.
4.	Understanding of confidentiality, data protection and secure record keeping.
5.	Awareness of the role of signposting and referral to other services.
<i>Method of assessment: Application form/Interview</i>	
<b>SKILLS AND EXPERIENCE</b>	
1.	Ability to communicate clearly, sensitively, and respectfully with clients, carers and colleagues.
2.	Good listening skills and the ability to build positive, professional relationships.
3.	Ability to provide care and support in a way that promotes independence, dignity, privacy and choice.
4.	Ability to work independently, including planning and managing an allocated caseload.

5.	Ability to record accurate written information and maintain clear records.
6.	Basic numeracy skills, including handling and recording payments in line with procedures.
7.	Ability to follow organisational policies, procedures and instructions.
8.	Confidence or willingness to learn to use electronic databases and IT systems.
	<i>Method of assessment: Application form/Interview</i>
	<b>GENERAL REQUIREMENTS</b>
1.	Commitment to equality, diversity, and anti-discriminatory practice.
2.	Commitment to respecting and upholding the rights of clients.
3.	Willingness to undertake mandatory and role-specific training, and to participate in supervision and team meetings.
4.	Must hold a UK driving licence and be willing to travel to meet the requirements of the role.
	<i>Method of assessment: Application form/Interview</i>
	<b>DESIRABLE CRITERIA</b>
1.	Experience of working with older people or other vulnerable groups
2.	Experience of working within health, social care, community or voluntary sector services.
3.	Experience of delivering foot and nail care, or similar personal care support.
	<i>Method of assessment: Application form/Interview</i>