

Sheffield's over-50s experts



Contents

Reference and administrative details of the Charity, its trustees and advisers	3
Introduction	4 - 5
Trustees' report	6 - 23
Independent auditors' report	24 - 25
Consolidated statement of financial activities	26
Consolidated balance sheet	27
Charity balance sheet	28
Consolidated statement of cash flows	29
Notes to the financial statements	30 - 47

Reference and administrative details of the Charity, its trustees and advisers

For the year ended 31 March 2019/20

Trustees	Mr David Campbell (Chair) Mrs Mary Butler (deceased 30 June 2019) Ms Emma Challans Mr Graham Duncan Mr Tim Furness Ms Melanie Perkins Ms Melinda Riley Mr Nigel Smith Mr Liton Ullah Mr Paul Wike (resigned 17 July 2019)
President	Mr Nick Hutton MBE
Vice-Presidents	Mr Graham Moore Mrs Ruth Wilson
Company registered number	05207254
Charity registered number	1108413
Registered office	First Floor, South Yorkshire Fire & Rescue, 197 Eyre Street, Sheffield, South Yorkshire, S1 3FG
Senior management team	Mr Stephen Chufungleung, Chief Executive and Company Secretary Ms Teresa Barker, Chief Operating Officer
Independent auditors	Shorts, Cedar House, 63 Napier Street, Sheffield, South Yorkshire, S11 8HA
Bankers	Barclays Bank plc, 2-12 Pinstone Street, Sheffield, South Yorkshire, S1 2HN
Solicitors	Keebles LLP, Commercial House, 14 Commercial Street, Sheffield, S1 2AT

Introduction

This report has been compiled at a time when the coronavirus pandemic has highlighted the vulnerability of some older people in Sheffield and across the world.

We would never have wanted a situation as serious and as deadly as this to shine a light on people living with long-term health conditions, whether at home or in a care home. However, we hope the importance of the work done by Age UK Sheffield, and many other voluntary sector organisations like us, who are here for older people, will become better recognised.

Our ability to react quickly to meet beneficiary needs has never been better demonstrated than during this crisis. Within weeks, we generated £60,000 through fundraising and created from scratch our first ever food delivery programme, in partnership with St Mary's Church and Community Centre. Between 31st March and 31st July 2020, this programme delivered 3,298 essential food parcels to vulnerable older people who were shielding at home from the virus, and severely inhibited from getting food into their house by other means.

In total, in 2019/20, we carried out recorded case work with 3,515 people in Sheffield. Our staff team helped 618 people to increase their income by £3.24 million during the year. These are numbers that keep going up and up, in spite of the ever-increasing pressure on us to find funding for this highly-professional staff team.

That increased income is just one of the ways in which we play our part in successfully keeping thousands of people living independently at home with improved outcomes. In turn, this protects the NHS by limiting unnecessary demand on local GPs and hospitals, and reduces the need for long-term residential care.

This report also reflects an exciting year of new activity for Age UK Sheffield, particularly in expanding our dementia services, our new Age Friendly awards, opening our first charity shops, and developing our Old Coach House project in Hillsborough Park. In June 2020, the National Lottery Heritage Fund confirmed their support for this project, which will see this Grade II Listed building converted into a community café and neighbouring buildings developed as inclusive activity spaces. We hope these facilities will be opened in 2021.

As always, we pay thanks to our Commissioners, funding partners, Trustees, staff and volunteers, who all play their own vital part in improving the lives of people aged 50 and over in Sheffield, through their support for Age UK Sheffield.



David Campbell
Chair



Steve Chu
Chief Executive



We generated **£60,000** through fundraising and created from scratch our first ever food delivery programme.

The programme delivered **3,298** essential food parcels to vulnerable older people who were shielding at home from the virus



In total, in 2019/20, we carried out recorded case work with **3,515** people in Sheffield



Our staff team helped **618** people to increase their income by **£3.24 million** during the year

Trustees' report

The Trustees present their annual report together with the audited financial statements of the Charity for the year 1 April 2019 to 31 March 2020.

The Trustees confirm that the annual report and financial statements of the Charity comply with the current statutory requirements, the requirements of the Charity's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Age UK Sheffield is a charity and registered company which is governed by a board of Trustees. In 2019/20, the full Board met six times and held a strategic planning day. Our Finance and HR & Governance Groups have a scrutiny function and some delegated authority, and met quarterly.

Age UK Sheffield Enterprises Limited is a company wholly owned by Age UK Sheffield which is governed by a Board of Non-Executive Directors comprising three charity Trustees and two independent Directors, one of whom chairs the Board. This trading arm engages in trading activity and donates its surplus to the Charity.

Since the Charity and the Group qualifies as small under section 383 of the Companies Act 2006, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 is not required.





Charity objectives

Our vision is:

“For a city in which older people live independently, with choice and control over their lives, in the best health possible, free from poverty and loneliness.”

Our mission is:

“To support older people in Sheffield by providing information, advice, advocacy and services which are recognised as a vital part of Sheffield’s infrastructure. We will work in partnership with local statutory and voluntary organisations to benefit, represent and champion the needs of older people in Sheffield.”

We believe in a holistic, person-centred approach, supporting older people to achieve their own needs and wants, and empowering them to maintain their independence. We may do this by enabling people to increase their financial, physical and mental health and wellbeing, through, for example, increasing benefits claimed, supporting claims for aids and adaptations to the home, and connecting people to local services and resources.

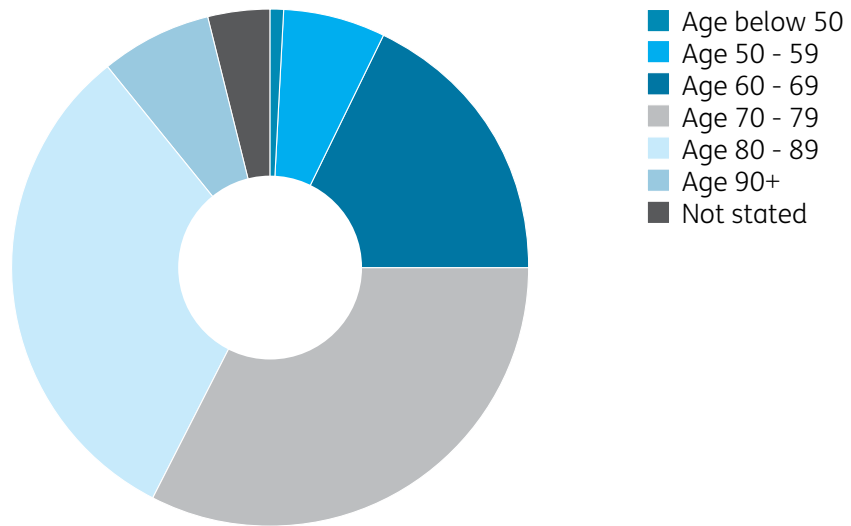
The Trustees’ report below will detail how these objectives were achieved in 2019/20, through the provision of our charitable services, which we are continuing to deliver during 2020/21.

The people we supported

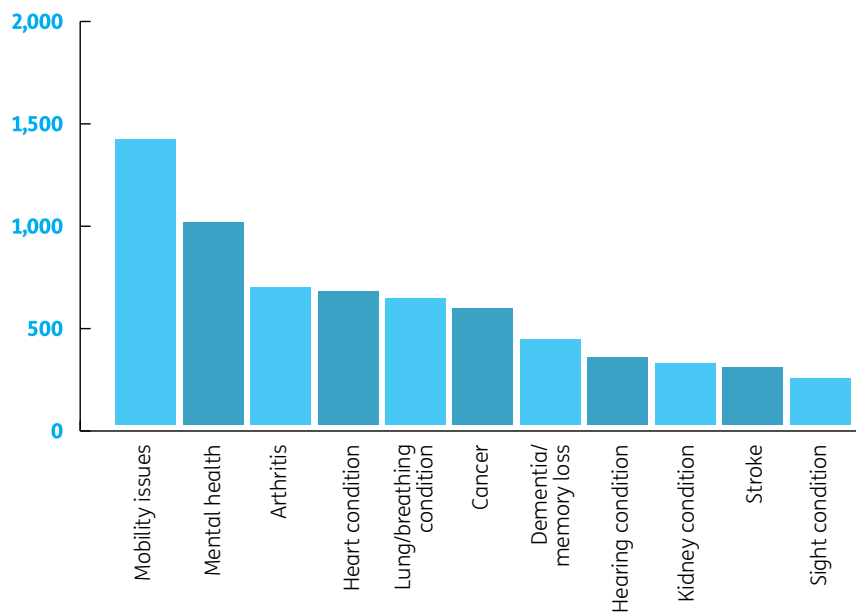
As with all charities, everything we do, and every decision we make, has our beneficiaries at heart. Aside from the thousands of phone calls and e-mails we respond to every year, in 2019/20 we carried out recorded case work with **3,515** older people in Sheffield.

Our work is targeted towards those in the greatest need of our support. Over 70% of our beneficiaries are aged 70 or over, and the majority of our beneficiaries are living with multiple long-term health conditions.

Customer age

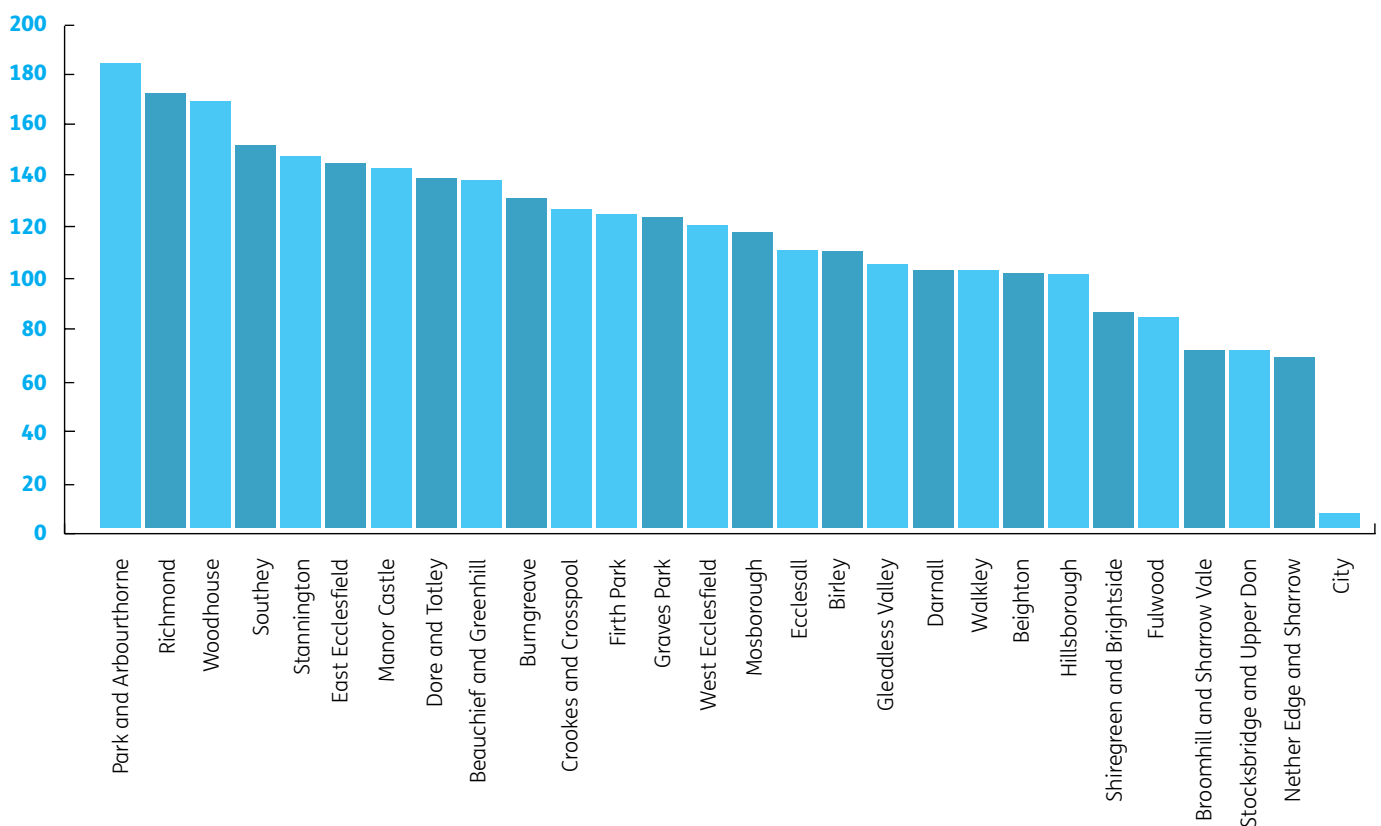


Health condition



Customers by ward

As a citywide charity, our work is spread right across Sheffield, with the exception of the City ward whose population mostly comprises students.



However, we still find it very challenging to diversify our service offer to benefit all sections of our community, and continue to search for ways to better support Black and Minority Ethnic people. Over 95% of our beneficiaries whose ethnicity we were able to record in 2019/20 described themselves as White British.

Customer feedback

We pride ourselves on the high quality of our service delivery, ensuring the people we support receive the best possible support from Age UK Sheffield. We hold the Age UK Charity Quality Standard and the Age UK Information and Advice Quality Standard. We also hold ISO9001 and are accredited with CHAS (the Contractor Health and Safety Assessment).

This emphasis on service quality flows through to our customer service standards. All feedback, positive and negative, is continually assessed and responded to, with quarterly reports presented to our Trustees for additional scrutiny. The overwhelming feedback we receive compliments our staff on the service they have given. The quotes below are a sample of the feedback we have received over the course of 2019/20.

“From the very first meeting with you, you made me and my grandparents feel really safe and at ease. Your friendly and warm personality shone through as well as how amazing professional and organised you are.”



“This isn’t a place for ‘the disabled’ or ‘people with dementia’, this is a place of love.”



“Thank you so much. You are life savers and angels from God and appreciated more than you would believe.”

“The joy and thrill of having a friendly face visit every week lifted my spirits, as it can often get quite dull in the care home. The visits are something to look forward to.”

“I would like to say how we, as a family many miles away, appreciate the level of care Nicola delivered. She went well beyond her brief and is, simply, an angel.”

“We never realised there was so much help out there until we spoke to Age UK Sheffield. It has made such a difference to us to be able to get back out and do normal things again.”

“This is the first time we feel things have started moving in the right direction. Up to now it has been a nightmare, but there seems to be a light at the end of the tunnel now for us. Thank you so much”.

Feedback key

- Independent Living Co-ordination service
- Wellbeing Centre
- Dementia Advice Sheffield service

- At Home with Age UK Sheffield service
- Information and Advice service
- In Touch service
- Charity shops

“Our Mum lives on her own and is fiercely independent, but as dementia limits that independence, daily visits by Age UK Sheffield carers mean we, as a family, know she is safe and not isolated. They look after Mum, and put all our minds at ease. We’d be lost without them.”



“Mum’s life was enriched by you and all staff/volunteers. Mum often said it was the only place where people truly understood her; she was always happy and relaxed when she was there with you all, as was I. You will always have special place in my heart.”

“I never thought we would get to where we are now. It was a minefield and even though you said we would get these benefits I didn’t believe it. It’s been brilliant and this money has made a hell of a difference to us.”

“Lovely clean shop, always happy staff with good quality items for sale.”
 “Best charity shop in Sheffield! High quality items.”
 “A brilliant shop! Always changing stock and brilliantly laid out!”

“We were worried we were not on anyone’s radar, and we were struggling to keep on top of everything. Thank you so much for what you have done for us. You have been so helpful.”



“At some time in our lives we all need help and advice you gave us 100% to help us. A bright light in the darkness thank you so much.”



You can see video interviews with people we have supported over the past year by visiting [YouTube.com](https://www.youtube.com) and searching for Age UK Sheffield.

Outcomes achieved



24,000

It is estimated that 24,000 people aged 65 and over in Sheffield are living in poverty.

During 2019/20, we supported 618 older people to be taken out of poverty by ensuring they are now claiming all the benefits to which they are entitled.

618

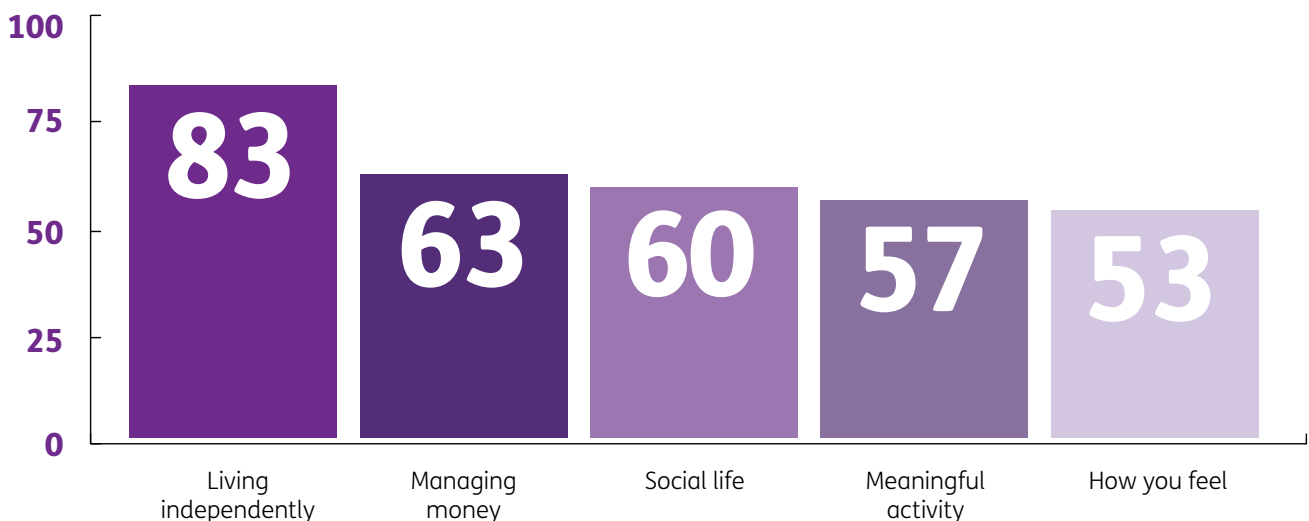


This work brought £3.24 million of extra income into their pockets during 2019/20.

Whilst some of this amount comprises one-off or backdated payments, the vast majority of this income will be received by those people for the rest of their lives. It is transforming their ability to buy basic food and supplies; heat their homes; get out and about to meet friends; and pursue their hobbies and interests.

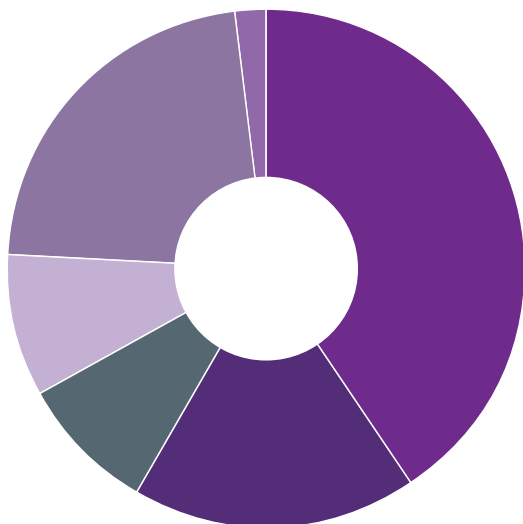
Using the Outcomes Star assessment tool, we carried out targeted research into the wider progress achieved the older people we support. We found that people's outcomes improved across a large number of domains:

Improved outcomes %



Delivering for others

Because of our track record in improving the lives of older people with long-term health conditions, we are trusted by partners across Sheffield’s health and social care sector, other statutory services, and our voluntary sector partners. During 2019/20, we received 1,131 external referrals into our services, or referrals between different Age UK Sheffield services.



Referrals in

GP/Primary Care	460
Secondary Care	202
Housing/Social Services/Independent Care	94
Voluntary Sector	102
Age UK Sheffield Internal	253
Other	20
Total	1,131

Healthcare referrals

We are particularly pleased with the consistent good feedback we receive from referring partners in Sheffield hospitals and GP surgeries, who recognise the positive impact of our work.

Chris Stocks – Joint Managerial Lead, Network North GP Neighbourhood said: “As a Network of practices in the North of Sheffield known as Network North we have been working with Age UK as one of our key Third Sector Partners for a number of years.

“We were delighted that in 2019 we were able to secure some additional developmental funding which enabled us to work more closely with Age UK Sheffield and to fund a key worker whose role was to work with our key frail elderly population to assess if they were receiving the social care and financial help they required. Substantial additional benefits have been secured as part of this work.

“Feedback from patients is excellent as is the reporting back to practices by Age UK. We cannot praise them enough for the work they have undertaken for Network North.”

Paul Wike, Managing Partner at Dovercourt Surgery, said: “We continue to benefit from an excellent and responsive service from Age UK Sheffield which helps us to support patients’ needs in a holistic way. Medical care alone cannot achieve what is needed for our older people, but working with our colleagues from Age UK Sheffield we can provide an integrated service with better results and patient and carer satisfaction. Age UK Sheffield staff are responsive and supportive and have a ‘Can Do’ attitude which is really helpful and valued by our Team.”

During 2019/20, most GP surgeries in the city referred patients to Age UK Sheffield.

During 2019/20, most GP surgeries in the city referred patients to Age UK Sheffield. 460 referrals in total.



Funding our services



Most of our services are delivered under contract or through grant aid. We continue to be extremely grateful to everyone who funds us to support older people in Sheffield.

In 2019/20, our Independent Living Co-ordination services, which form the majority of our work, were supported by the following organisations:

- NHS Sheffield CCG (including specific GP Neighbourhoods)
- Weston Park Cancer Charity
- Macmillan Cancer Support
- The Energy Saving Trust's Energy Redress Fund
- Age UK

Our Information and Advice service was funded by:

- Westfield Health
- Henry Smith Charity
- The Jusaca Charitable Trust
- Age UK
- Sheffield Area Kidney Association.

In addition, we continue to receive significant, long-standing support from the following organisations:

- Sheffield City Council
- Marjorie Coote Older People's Charity Fund
- Sheffield Town Trust
- Sheffield Church Burgesses Trust

A full list of our supporters in 2019/20 can be found on page 19.

A new era



To help support the long-term sustainability of our Age UK Sheffield, we opened our first two charity shops in autumn 2019/20. Located on Twentywell Lane, Bradway, and on Abbeydale Road, we hope these shops generate income which we can invest in providing charitable services in the future.

We couldn't have opened these shops without significant support from John Lewis' Golden Jubilee Trust programme, through which we benefited from the secondment of one of their senior managers for eight months in 2019.

Dementia services

We have been pleased to begin a wide range of new dementia services in 2019/20, including five dementia cafes and Sheffield City Council's new Dementia Advice Sheffield service, which supports professionals working with people living with dementia.

We are also providing management support for the Sheffield Dementia Action Alliance, as well as continuing the delivery of our Wellbeing Centre, providing outstanding dementia day care.



The Old Coach House

We also spent much of 2019/20 developing our final bid to the National Lottery Heritage Fund to develop the Old Coach House building in Hillsborough Park to be a community café, supporting older people's activities which we will deliver in neighbouring buildings. In June 2020, we received the excellent news that the Lottery bid was successful. We are aiming to restore this building in early 2021 in the hope of opening it later that year.





Age Friendly Sheffield awards

2019 saw the first ever Age Friendly Sheffield awards, which highlighted the outstanding contribution older people make to our local community, as well as younger people who help make Sheffield a great place in which to grow older. These awards were developed and funded through our work with the Age Better in Sheffield programme.

A changed world

As the 2019/20 year drew to a close, we all suffered the huge impact of the coronavirus pandemic. Within a week, we had re-shaped all our services to temporarily provide them without face-to-face contact.

In addition, we launched an emergency fundraising campaign to deliver free essential food parcels to older people who were isolating at home. Within a matter of days, through a new partnership with St Mary's Church and Community Centre, we began distributing dozens, then hundreds of parcels every week.



We don't know what the future will bring in terms of older people's services. But we do know that, with community support, Age UK Sheffield will continue to evolve and adapt to ensure it is in the best possible position to continue to provide outstanding, person-centred services to older people in our city.

Case studies

Throughout the year, we collect case studies to illustrate the ways in which we have worked with older people in Sheffield. A small number of the thousands of people we have supported are here.

“My wife passed away after 59 years of marriage. I found a big empty space where I lived and I didn’t know what to do.” – **John**



“My life has radically changed. With Age UK’s intervention, I have support.” – **David**



“Now I’m a busy person. I go out virtually every day and I feel more independent.” – **Muriel**



“There is a little light at the end of the tunnel and it helps me to carry on.” – **Moira**



Video case studies are available on the YouTube channel: “[Age UK Sheffield](#)”



Financial review

Following three years of healthy surpluses, which were largely the result of generous legacies, in 2019/20 our Trustees made the decision to invest some reserves in opening our first two charity shops.

We also utilised the balance of some restricted, carried-forward funding and spent around £25,000 in the development phase of our Old Coach House project.

Our outturn deficit of £69,000, was significantly better than the budget. This is evidenced by our unrestricted and undesignated reserves figure of £496,000 at 31st March 2020 being higher than the corresponding amount (£467,000) the previous year.

Income overview

Our main sources of income continue to be contracts and grants to support our Independent Living Co-ordination work with vulnerable older people. We also receive grants to deliver our free Information and Advice service.

Income for dementia services increased during the year as we took responsibility for operating Sheffield Dementia Action Alliance and won a new contract to provide dementia advice to professionals.

Sadly, after many years, we closed our insurance sales operation in December 2019 following a decision by the trading arm of the national Age UK charity to move to a centralised sales operation.

Expenditure overview

The vast majority of our spending continues to be on staff to deliver services to older people.

Aside from current employees, we contribute to a repayment plan in respect of a defined benefit pension scheme in respect of one former member of staff. We make a limited number of small grants of up to £500 to small community organisations in the Dore and Totley area, in line with a Sheffield City Council contract we are delivering.

Operational performance

All our contracted services were delivered in line with, or exceeding, output requirements, and our charitable services continue to be in high demand. These charitable

services have performance indicators in relation to improved outcomes, volunteer availability, and customer satisfaction. All these aspects performed strongly through the year.

Performance against our budget is updated and monitored on a monthly basis, and presented to both our Finance Group and our full charity Board five times during the year.

Cash position

As at 31 March 2020 the Charity had a cash balance of £659,000 on a consolidated basis (2019: £714,000).

Fixed assets

We did not own any fixed assets of significant value at 31 March 2020.

List of financial supporters

We would like to thank everyone who supported the work of Age UK Sheffield during 2019/20, and give particular thanks for the financial support given by:

- Age Better in Sheffield
- Age UK
- Architectural Heritage Fund
- Arthur Lee Endowment Fund
- The Big Lottery Fund's Reaching Communities programme
- Chancellor of the Exchequer, distributing LIBOR fines
- Cutlers Co Charitable Trust
- The Energy Saving Trust's Energy Redress Fund
- Henry Smith Charity
- The Jusaca Charitable Trust
- Macmillan Cancer Support
- Marjorie Coote Old People's Charity Fund
- National Lottery Heritage Fund
- NHS Sheffield Clinical Commissioning Group
- Sheffield Church Burgesses Trust
- Sheffield City Council
- Sheffield Hallam University
- Sheffield Town Trust
- South Yorkshire Community Foundation
- Westfield Health Charitable Trust
- Weston Park Cancer Charity
- Individual donors and fundraisers
- Individual customers and members
- Individuals leaving legacies to Age UK Sheffield



Going concern

The Trustees acknowledge the ongoing situation regarding the coronavirus pandemic and the impact this has had on the fundraising abilities of the wider charity sector. Despite this, the Charity has performed well during this period, benefiting from the number of fixed contracts for services already in place, as well as local fundraising undertaken to enable the set up of a food delivery programme. Whilst the two charity shops were closed for the national lockdown period, appropriate members of staff across the group were able to be furloughed and applications were made for government support packages. As such the Charity and Group have remained in a strong cash position throughout, aided by the robust reserves position from previous years.

Detailed forecasts have been prepared of the expected levels of income and expenditure over the period to December 2021, taking into account known and expected events and activities. The Trustees have considered the level of funds held and the expected levels of income and expenditure for 12 months from the date of authorising these financial statements. After making appropriate enquiries, the Trustees have concluded that they have a reasonable expectation that the forecast levels of income and expenditure are sufficient with the level of reserves in place to mean that the Charity and Group has adequate resources to continue in operational existence for the

foreseeable future. For this reason they are therefore of the view that it is appropriate for the financial statements to continue to be prepared on a going concern basis. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies section of the financial statements.

Reserves policy

Age UK Sheffield has a reserves policy which is regularly reviewed. Trustees have set a minimum reserves figure of £370,000, which has been developed from calculations of the costs of ensuring an orderly closedown of the charity, should such a scenario arise in future.

At 31 March 2020, Age UK Sheffield's free reserves (unrestricted funds excluding designated reserves) were £496,000, compared to £467,000 in the previous year. The pension deficit reserve valuation shows a liability of £2,000 (2019: £14,000 liability).

The Charity therefore has adequate working reserves and the funding necessary to contribute to our future plans and continued development. In addition, it has reserves available to make long-term investments in its future, including £83,000 committed to the delivery of the Coach House project. Reserves levels are kept under regular review.

Structure, governance and management

Constitution

Age UK Sheffield is a charitable company, limited by guarantee. Having formerly been an unincorporated charity since its registration in January 1981, the Charity transferred its assets to a 'new' charity, number 1108413 on 31 March 2005.

Following guidance from Age UK, in December 2019, we adopted new Articles of Association at our annual general meeting.

In planning the Charity's activities, the trustees have regard to both the Charity Commission's general guidance on public benefit and the specific objectives of the Charity. Age UK Sheffield meets this guidance as all its services deliver the charitable purpose of 'relief for people in need by reason of age' as set out in the Charities Act 2006.

Age UK Sheffield Enterprises Limited is a wholly owned subsidiary of Age UK Sheffield which gift-aids all its profits back to the Charity to provide a valuable source of unrestricted income. Its primary business is now charity shop retail, following the closure of its insurance business in December 2019.

The Age UK Sheffield group is a Brand Partner of the national Age UK network, meaning we are completely independent. Our Memorandum and Articles of Association are clear that we support older people within the city of Sheffield.

Governance

Our Code of Governance is organised into seven sections in line with the Charity Governance Code, as follows:

1. Organisational purpose
2. Leadership
3. Integrity
4. Decision-making, risk and control
5. Board effectiveness
6. Diversity
7. Openness and accountability

Trustees

Age UK Sheffield is an independent local organisation, accountable to a governing Board of Trustees representing a cross-section of the local community. When Trustees retire, or there is a need for additional Trustees, an open

and inclusive recruitment process is initiated and Age UK Sheffield proactively seeks applications from under-represented groups.

During 2019/20 we had a stable Board of eight Trustees throughout the year, under the chairmanship of David Campbell. Melanie Perkins is Deputy Chair and also Chair of our Finance Group. Melinda Riley is Chair of our HR and Governance Group. Age UK Sheffield Enterprises is chaired by an independent Director, Nick Ethelstone.

Our Trustee induction process was described as "a model of best practice" in our Charity Quality Standard inspection in April 2018. The report said: "There is a trustee's handbook that covers all aspects of the role. This includes an induction checklist to ensure everything is covered and signed off."

Trustees serve for a three-year term and may usually serve for up to three terms.

Meetings

Trustees meet, as a collective board, six times each year to receive operational, strategic and governance reports. They additionally attend an annual strategic planning day. The Finance Group meets five times during the year (prior to full Board meetings) and has a remit to report on trends, achievements and challenges, and to advise the Board on strategic and financial planning for the organisation. The Human Resources & Governance Group meets quarterly to oversee governance, quality and HR-related issues, policies and procedures. The Scheme of Delegation was updated in 2018, as part of the review of the Code of Governance.

Attendance records to our full charity Board meetings during 2019/20 were kept as follows:

Trustee	Attendance
David Campbell	6/6
Emma Challans	2/6
Graham Duncan	4/6
Tim Furness	5/6
Melanie Perkins	3/6
Melinda Riley	6/6
Nigel Smith	5/6
Liton Ullah	4/6

Trustee development

At Age UK Sheffield we are committed to the development of our Trustees as part of our governance processes. Our Chair, David Campbell attended the annual Age England Association conference in October 2019 and, along with our Chief Executive, he also attended a two-day Age UK/Cass Business School Financial Governance “Masterclass” in May 2019.



Partnerships

Age UK Sheffield believes that, wherever it is in the best interests of the city’s older people, the organisation should work in partnership with other organisations.

Within Sheffield, we work closely with the Local Authority, GP surgeries, local hospitals and voluntary sector partners to receive referrals for services. We signpost to hundreds of local resources and services for the benefit of our customers. We also work with local partners to advocate collectively for the benefit of the voluntary sector in Sheffield.

The Charity is also involved with a number of networks through its membership of the Age England Association, of which our Chief Executive is the Deputy Chair.

Pay policy for senior staff

The directors are the Charity’s Trustees, all of whom give their time freely, and without remuneration. Details of Trustees’ expenses and related party transactions are disclosed in note 11 and note 23 to the accounts.

The senior management team are the Chief Executive and Chief Operating Officer. They are responsible for directing and controlling, running and operating the Charity on a day-to-day basis. The pay of the senior staff is reviewed annually as part of the whole organisation’s annual pay award review, which is subject to market conditions.

Risk management

Strategic risk management is regularly overseen by the Board. An annual review of the risk register takes place, with quarterly updates presented to the HR and Governance Group to give oversight of changes to the main risks.

Like many local charities, the main risks facing Age UK Sheffield relate to the potential for not achieving income targets, either through loss of contracts or a reduction in grants and gifts. These risks are being managed through a proactive approach to assessing contract risks and opportunities, a planned programme of grant-aid appeals, and ongoing attention to the costs of the organisation.

Trustees’ indemnities

The Trustees, as directors of the charitable company, have been granted a qualifying third party indemnity provision under section 234 of the Companies Act 2006. This does not provide cover in the event of a director being proved to have acted fraudulently or dishonestly.

Trustees' responsibilities statement

The Trustees (who are also directors of Age UK Sheffield for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the Group and of the incoming resources and application of resources, including the income and expenditure, of the charitable Group for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and accounting estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable Group will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company and the Group's transactions and disclose with reasonable accuracy at any time the financial position of the charitable Group and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the Group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditors

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- So far as that Trustee is aware, there is no relevant audit information of which the charitable Group's auditors are unaware, and
- That Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable Group's auditors are aware of that information.

In preparing this report, the directors have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006 and the requirement to produce a strategic report.

This report was approved by the Trustees on 6 November 2020 and signed on their behalf by:

Mr David Campbell
Chair

Independent auditors' report to the members of Age UK Sheffield

Opinion

We have audited the financial statements of Age UK Sheffield (the 'parent charity') and its subsidiaries (the 'group') for the year ended 31 March 2020 set out on pages 26 to 47. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and of the parent charitable company's affairs as at 31 March 2020 and of the group's incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial

statements is not appropriate; or

- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's or the parent charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- the parent Charity has not kept adequate and sufficient accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent Charity financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a Group strategic report.

Responsibilities of trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the group's and the parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

Howard Freeman (Senior statutory auditor)

for and on behalf of

Shorts

Chartered Accountants
Statutory Auditor

Cedar House
63 Napier Street
Sheffield
South Yorkshire
S11 8HA

6 November 2020

Shorts are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

Consolidated statement of financial activities

(incorporating income and expenditure account)

For the year ended 31 March 2020

	Note	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
INCOME FROM:					
Donations and legacies	2	159,483	105,110	264,593	326,045
Charitable activities	3	547,548	367,339	914,887	754,040
Other trading activities	4	49,083	-	49,083	86,015
Investments	5	1,688	-	1,688	1,281
Other income	6	30,663	50,808	81,471	38,596
TOTAL INCOME		788,465	523,257	1,311,722	1,205,977
EXPENDITURE ON:					
Other charitable activities	7	847,340	545,438	1,392,778	1,073,691
TOTAL EXPENDITURE		847,340	545,438	1,392,778	1,073,691
Net income / (expenditure) before taxation		(58,875)	(22,181)	(81,056)	132,286
Taxation		-	-	-	-
NET INCOME / (EXPENDITURE) BEFORE TRANSFERS		(58,875)	(22,181)	(81,056)	132,286
Transfers between funds	17	(17,800)	17,800	-	-
NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES		(76,675)	(4,381)	(81,056)	132,286
Actuarial gains on defined benefit pension schemes	21	12,000	-	12,000	15,000
NET MOVEMENT IN FUNDS		(64,675)	(4,381)	(69,056)	147,286
RECONCILIATION OF FUNDS:					
Total funds brought forward		657,794	46,153	703,947	556,661
TOTAL FUNDS CARRIED FORWARD		593,119	41,772	634,891	703,947

The notes on pages 30 to 47 form part of these financial statements.

Further details on the results for the year can be found in the Financial review section of the Trustees' Report on page 19.

Consolidated balance sheet

As at 31 March 2020

		2020	2019
	Note	£	£
FIXED ASSETS			
Tangible assets	12	23,450	9,850
CURRENT ASSETS			
Debtors	15	142,486	176,262
Cash at bank and in hand		659,343	713,565
		801,829	889,827
CREDITORS: amounts falling due within one year	16	(188,388)	(181,730)
NET CURRENT ASSETS		613,441	708,097
TOTAL ASSETS LESS CURRENT LIABILITIES		636,891	717,947
Defined benefit pension scheme liability	21	(2,000)	(14,000)
NET ASSETS INCLUDING PENSION SCHEME LIABILITIES		634,891	703,947
CHARITY FUNDS			
Restricted funds	17	41,772	46,153
Unrestricted funds	17	593,119	657,794
TOTAL FUNDS		634,891	703,947

Included in unrestricted funds are designated funds of £99,055 (2019: £205,059). See note 17 for further details of designated funds.

The charity's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 6 November 2020 and signed on their behalf, by:

Mr David Campbell, Chair

The notes on pages 30 to 47 form part of these financial statements.

Charity balance sheet

As at 31 March 2020

		2020		2019	
	Note	£	£	£	£
FIXED ASSETS					
Tangible assets	12		4,701		9,850
Investments	13		60,002		2
			64,703		9,852
CURRENT ASSETS					
Debtors	15	152,152		183,553	
Cash at bank and in hand		630,203		674,168	
		782,355		857,721	
CREDITORS: amounts falling due within one year	16	(176,018)		(175,126)	
NET CURRENT ASSETS			606,337		682,595
TOTAL ASSETS LESS CURRENT LIABILITIES			671,040		692,447
Defined benefit pension scheme liability	21		(2,000)		(14,000)
NET ASSETS INCLUDING PENSION SCHEME LIABILITIES			669,040		678,447
CHARITY FUNDS					
Restricted funds			41,772		46,153
Unrestricted funds			627,268		632,294
TOTAL CHARITY FUNDS			669,040		678,447

Included in unrestricted funds are designated funds of £99,055 (2019: £205,059). See note 17 for further details of designated funds.

The charity's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 6 November 2020 and signed on their behalf, by:

Mr David Campbell, Chair

The notes on pages 30 to 47 form part of these financial statements.

Consolidated statement of cash flows

For the year ended 31 March 2020

		2020	2019
	Note	£	£
Cash flows from operating activities			
Net cash (used in)/provided by operating activities	19	(33,246)	118,781
Cash flows from investing activities:			
Interest receivable		76	77
Purchase of tangible fixed assets		(21,052)	(5,400)
Net cash used in investing activities		(20,976)	(5,323)
Change in cash and cash equivalents in the year		(54,222)	113,458
Cash and cash equivalents brought forward		713,565	600,107
Cash and cash equivalents carried forward	20	659,343	713,565

The notes on pages 30 to 47 form part of these financial statements.

Notes to the financial statements

For the year ended 31 March 2020

1. Accounting policies

1.1 Company status and general information

The Charity is a private company limited by guarantee, established by constitution on 13 January 1981 in England and Wales. The members of the Charity are the Trustees named on page 3. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity. The address of the registered office is 1st Floor, South Yorkshire Fire & Rescue, 197 Eyre Street, Sheffield, South Yorkshire, S1 3FG and its registered number is 05207254. The nature of the Charity's operations and principal activities are included in the trustees' annual report.

1.2 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Age UK Sheffield meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The Statement of financial activities (SOFA) and Balance sheet consolidate the financial statements of the Charity and its subsidiary undertaking. The results of the subsidiary are consolidated on a line by line basis.

No separate SOFA has been presented for the Charity alone as permitted by section 408 of the Companies Act 2006.

1.3 Basis of consolidation

The financial statements consolidate the accounts of Age UK Sheffield and all of its subsidiary undertakings ('subsidiaries').

The results of subsidiaries acquired during the year are included from the effective date of acquisition.

The Charity has taken advantage of the exemption contained within section 408 of the Companies Act 2006 not to present its own Income and expenditure account.

The income and expenditure account for the year dealt with in the accounts of the Charity was a deficit of £9,407 (2019 - surplus of £153,095).

1.4 Going concern

The Trustees acknowledge the ongoing situation regarding the coronavirus pandemic and the impact this has had on the fundraising abilities of the wider charity sector. Detailed forecasts have been prepared of the expected levels of income and expenditure over the period to December 2021, taking into account known and expected events and activities. The Trustees have considered the level of funds held and the expected levels of income and expenditure for 12 months from the date of authorising these financial statements.

After making appropriate enquiries, the Trustees have concluded that they have a reasonable expectation that the forecast levels of income and expenditure are sufficient with the level of reserves in place to mean that the Charity and Group has adequate resources to continue in operational existence for the foreseeable future. For this reason they are therefore of the view that it is appropriate for the financial statements to continue to be prepared on a going concern basis.

1.5 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the Charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is

1. Accounting policies (continued)

only considered probable when the amount can be measured reliably and the Charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the Charity, or the Charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

1.6 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the Charity and include project management carried out at Headquarters. Governance costs are those incurred in connection with the administration of the Charity and compliance with constitutional and statutory requirements.

Charitable activities and Governance costs are costs incurred on the Charity's operations, including support costs and costs relating to the governance of the Charity apportioned to charitable activities.

All expenditure is inclusive of irrecoverable VAT.

1.7 Operating leases

Rentals under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

1.8 Tangible fixed assets and depreciation

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold improvements

Over remaining term of lease

Office equipment

20%-30%

Computer equipment

33%

1.9 Investments

Investments in subsidiaries are valued at cost less provision for impairment.

1.10 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.11 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1. Accounting policies (continued)

1.12 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payment for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.13 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.14 Taxation

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

1.15 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

The Charity also operates a defined benefit pension scheme and the pension charge is based on a full actuarial valuation dated 31 March 2020.

1.16 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds are unrestricted funds of the Charity which the Trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.17 Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The Charity makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. In the opinion of the Trustees there are no estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

Critical areas of judgement:

In the opinion of the Trustees there are no critical areas of judgement required in preparing these financial statements.

2. Income from donations and legacies

	Unrestricted funds	Restricted funds	Total funds	Total funds
	2020	2020	2020	2019
	£	£	£	£
Donations, grants and fundraising	109,039	80,610	189,649	161,657
Legacies	6,330	-	6,330	149,388
Age UK	44,114	24,500	68,614	15,000
Total donations and legacies	159,483	105,110	264,593	326,045
Total 2019	206,354	119,691	326,045	

3. Analysis of income from charitable activities by type of income

	Unrestricted funds	Restricted funds	Total funds	Total funds
	2020	2020	2020	2019
	£	£	£	£
Group Support	163,123	111,285	274,408	207,581
Support in the Home	333,676	134,979	468,655	442,899
Information and Advocacy	50,749	121,075	171,824	103,560
	547,548	367,339	914,887	754,040
Total 2019	533,725	220,315	754,040	

4. Other trading activities

	Unrestricted funds	Restricted funds	Total funds	Total funds
	2020	2020	2020	2019
	£	£	£	£
Charity trading income				
Age UK Sheffield Enterprises – Commission	49,083	-	49,083	86,015
Net income from other trading activities	49,083	-	49,083	86,015

Charitable trading income in 2019 was solely in relation to unrestricted funds.

5. Investment income

	Unrestricted funds	Restricted funds	Total funds	Total funds
	2020	2020	2020	2019
	£	£	£	£
Investment income	1,688	-	1,688	1,281
Total 2019	1,281	-	1,281	

6. Other incoming resources

	Unrestricted funds	Restricted funds	Total funds	Total funds
	2020	2020	2020	2019
	£	£	£	£
Reimbursed expenses	7,774	50,808	58,582	2,557
Other income	22,889	-	22,889	36,039
	30,663	50,808	81,471	38,596
Total 2019	4,884	33,712	38,596	

7. Analysis of expenditure on charitable activities

	Unrestricted funds	Restricted funds	Total funds	Total funds
	2020	2020	2020	2019
	£	£	£	£
Premises costs	29,362	9,037	38,399	29,085
Administrative costs	97,893	33,823	131,716	104,171
Staff costs	473,772	381,762	855,534	672,128
Project costs	40,034	67,452	107,486	20,577
Support costs (note 8)	206,279	53,364	259,643	247,730
	847,340	545,438	1,392,778	1,073,691
Total 2019	676,167	397,524	1,073,691	

8. Allocation of support costs

	Total funds	Total funds
	2020	2019
	£	£
Management & Business Support	195,845	191,444
Infrastructure	21,517	17,992
Development	42,281	38,294
	<hr/>	<hr/>
Total	259,643	247,730
	<hr/> <hr/>	<hr/> <hr/>

9. Governance costs

Included in support costs are governance costs of £23,019 (2019 - £23,537).

10. Auditors' remuneration

The Auditors' remuneration amounts to an Audit fee of £7,750 (2019 - £7,750), and tax compliance services of £750 (2019 - £750). Fees for other services were £200 (2019 - £1,450).

11. Staff costs

Total redundancy / termination payments amount to £4,061 (2019 - £nil) and related to contracts ending and reorganisation. Included in creditors at the year end is £nil (2019 - £nil) relating to redundancy /termination payments.

The average number of persons employed by the Charity during the year was as follows:

	2020	2019
	No.	No.
Average number of employees	58	48

No employee received remuneration amounting to more than £60,000 in either year.

The Trustees neither received nor waived any remuneration during the year (2019 - £nil). No Trustees are accruing pension arrangements (2019 - £nil). No Trustees were reimbursed expenses in the year (2019 - £nil).

The total amount of employee benefits received by key management personnel is £103,376 (2019 - £95,824). Age UK Sheffield considers its key management personnel comprise of the Senior Management Team.

The total staff costs and employees' benefits were as follows:

	2020	2019
	£	£
Wages and salaries	895,199	737,518
Social security costs	58,457	51,327
Pension costs	22,603	17,965
Total	976,259	806,810

12. Tangible fixed assets

Group	Office equipment	Computer equipment	Total
	£	£	£
Cost			
At 1 April 2019	90,133	41,979	132,112
Additions	21,052	-	21,052
At 31 March 2020	111,185	41,979	153,164
Depreciation			
At 1 April 2019	84,308	37,954	122,262
Charge for the year	3,427	4,025	7,452
At 31 March 2020	87,735	41,979	129,714
Net book value			
At 31 March 2020	23,450	-	23,450
At 31 March 2019	5,825	4,025	9,850

Charity	Office equipment	Computer equipment	Total
	£	£	£
Cost			
At 1 April 2019 and 31 March 2020	40,851	20,387	61,238
Depreciation			
At 1 April 2019	35,026	16,362	51,388
Charge for the year	1,124	4,025	5,149
At 31 March 2020	36,150	20,387	56,537
Net book value			
At 31 March 2020	4,701	-	4,701
At 31 March 2019	5,825	4,025	9,850

13. Fixed asset investments

Shares in group undertakings

Charity	£
Cost	
At 1 April 2019	2
Additions	60,000
At 31 March 2020	60,002

On 18 July 2019 Age UK Sheffield subscribed for a further 60,000 £1 ordinary shares in Age UK Sheffield Enterprises Limited in order to help fund its investment in its new charity shops.

14. Principal subsidiaries

Age UK Sheffield Enterprises Limited

Subsidiary name	Age UK Sheffield Enterprises Limited
Company registration number	02432642
Basis of control	Equity shareholding
Equity shareholding %	100%
Total assets as at 31 March 2020	£ 86,283
Total liabilities as at 31 March 2020	£ 60,428
Total equity as at 31 March 2020	£ 25,855
Turnover for the year ended 31 March 2020	£ 127,907
Expenditure for the year ended 31 March 2020	£ 187,556
Loss for the year ended 31 March 2020	£ (59,649)

Age UK Sheffield Enterprises Limited is consolidated in the group accounts.

15. Debtors

	Group		Charity	
	2020	2019	2020	2019
	£	£	£	£
Trade debtors	61,298	52,096	38,450	52,096
Amounts owed by group undertakings	-	-	38,719	30,675
Other debtors	4,085	-	-	-
Prepayments and accrued income	77,103	124,166	74,983	100,782
	142,486	176,262	152,152	183,553

16. Creditors: Amounts falling due within one year

	Group		Charity	
	2020	2019	2020	2019
	£	£	£	£
Trade creditors	21,176	12,352	18,701	12,293
Amounts owed to group undertakings	-	-	-	1,516
Other taxation and social security	3,265	1,812	-	-
Accruals	45,119	56,950	38,711	50,390
Deferred income	85,159	94,919	84,938	94,919
Other creditors	33,669	15,697	33,668	16,008
	188,388	181,730	176,018	175,126

Deferred income represents income deferred for Advance Club memberships received, contract funding received in advance and grant funding whose conditions will be met in 2020/21.

Deferred income

	Group	Charity
	£	£
Deferred income at 1 April 2019	94,919	94,919
Resources deferred during the year	85,159	84,938
Amounts released from previous years	(94,919)	(94,919)
Deferred income at 31 March 2020	85,159	84,938

17. Statement of funds

Statement of funds - current year

	Balance at 1 April 2019	Income	Expenditure	Transfers	Gains / (losses)	Balance at 31 March 2020
	£	£	£	£	£	£
Designated funds						
Designated funds - all funds	205,059	-	(100,004)	(6,000)	-	99,055
General funds						
General funds - all funds	466,735	788,465	(747,336)	(11,800)	-	496,064
Pension reserves	(14,000)	-	-	-	12,000	(2,000)
	452,735	788,465	(747,336)	(11,800)	12,000	494,064
Total unrestricted funds	657,794	788,465	(847,340)	(17,800)	12,000	593,119
Restricted funds						
Restricted funds - all funds	46,153	523,257	(545,438)	17,800	-	41,772
Total of funds	703,947	1,311,722	(1,392,778)	-	12,000	634,891

The Designated Funds at 31 March 2020 includes £82,888 in respect of the Coach House and £16,167 in respect of a Volunteer Co-ordinator. The Designated Funds balance brought forward at 31 March 2019 included £100,000 in respect of the Coach House, £66,000 for the Retail Set Up, £14,690 for a PR Co-ordinator and £24,369 for a Volunteer Co-ordinator.

17. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2018	Income	Expenditure	Transfers in/(out)	Gains / (losses)	Balance at 31 March 2019
	£	£	£	£	£	£
Designated funds						
Designated funds – all funds	94,538	208,603	(3,544)	(94,538)	-	205,059
General funds						
General funds - all funds	443,203	623,656	(672,623)	72,499	-	466,735
Pension reserve	(29,000)	-	-	-	15,000	(14,000)
	414,203	623,656	(672,623)	72,499	15,000	452,735
Total unrestricted funds	508,741	832,259	(676,167)	(22,039)	15,000	657,794
Restricted funds						
Restricted funds - all funds	47,920	373,718	(397,524)	22,039	-	46,153
Total of funds	556,661	1,205,977	(1,073,691)	-	15,000	703,947

18. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds	Restricted funds	Total funds
	2020	2020	2020
	£	£	£
Tangible fixed assets	23,450	-	23,450
Current assets	760,057	41,772	801,829
Creditors due within one year	(188,388)	-	(188,388)
Provisions for liabilities and charges	(2,000)	-	(2,000)
	593,119	41,772	634,891

Analysis of net assets between funds - prior year

	Unrestricted funds	Restricted funds	Total funds
	2019	2019	2019
	£	£	£
Tangible fixed assets	9,850	-	9,850
Current assets	843,674	46,153	889,827
Creditors due within one year	(181,730)	-	(181,730)
Provisions for liabilities and charges	(14,000)	-	(14,000)
	657,794	46,153	703,947

19. Reconciliation of net movement in funds to net cash flow from operating activities

	2020	Group 2019
	£	£
Net income/(expenditure) for the year (as per Statement of Financial Activities)	(81,056)	132,286
Adjustment for:		
Depreciation charges	7,452	3,655
Interest receivable	(76)	(77)
Decrease/(increase) in debtors	36,811	(83,768)
(Decrease)/increase in creditors	(5,342)	51,685
FRS 102 pension liability adjustment	12,000	15,000
Tax paid	(3,035)	-
Net cash provided by operating activities	(33,246)	118,781

20. Analysis of cash and cash equivalents

	2020	Group 2019
	£	£
Cash in hand	659,343	713,565
Total	659,343	713,565

21. Pension commitments

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity and amounted to £22,603 (2019 - £19,987).

The Charity also operates a defined benefit pension scheme.

21. Pension commitments (continued)

Principal actuarial assumptions at the Balance sheet date (expressed as weighted averages):

	2020	2019
Discount rate at 31 March	2.20 %	2.40 %
Expected rates of pension increases in payments pre 2006	3.00 %	3.40 %
Expected rates of pension increases in payments post 2006	2.50 %	2.50 %
Expected rate of inflation - RPI	2.80 %	3.40 %
Expected rate of inflation - CPI	1.80 %	2.40 %

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2020	2019
Retiring today	Years	Years
Males	22	21
Females	24	23
Retiring in 20 years	Years	Years
Males	23	22
Females	25	24

The assets in the scheme were:

	Fair value at 31 March 2020 £	Fair value at 31 March 2019 £
Equities	34,000	57,000
Diversified growth fund	29,000	51,000
Property	16,000	20,000
Gilts and Bonds	151,000	148,000
Cash	2,000	1,000
Total market value of assets	232,000	277,000

The actual return on scheme assets was £(47,000) (2019 - £22,000).

21. Pension commitments (continued)

The amounts recognised in the Statement of Financial Activities are as follows:

	2020 £	2019 £
Asset gains/(losses) arising during the year	(54,000)	15,000
Liability gains/(losses) arising during the year	57,000	(8,000)
Total	3,000	7,000

Movements in the present value of the defined benefit obligation were as follows:

	2020 £	2019 £
Opening defined benefit obligation	291,000	287,000
Interest expense on defined benefit obligation	7,000	7,000
Actuarial (gains)/losses on scheme liabilities	(57,000)	8,000
Net benefits paid out	(7,000)	(12,000)
Past service cost (incl. curtailments)	-	1,000
Closing defined benefit obligation	234,000	291,000

Changes in the fair value of scheme assets were as follows:

	2020 £	2019 £
Opening fair value of scheme assets	277,000	258,000
Interest income on scheme assets	7,000	7,000
Administration costs	(1,000)	(1,000)
Net benefits paid out	(7,000)	(12,000)
(Loss)/gain on scheme assets	(54,000)	15,000
Contributions by the Charity	10,000	10,000
Closing defined benefit obligation	232,000	277,000

The Charity expects to contribute £10,000 to its defined benefit pension scheme in 2021.

21. Pension commitments (continued)

Amounts for the current and previous period are as follows:

Defined benefit pension schemes

	2020	2019
	£	£
Defined benefit obligation	(234,000)	(291,000)
Scheme assets	232,000	277,000
Deficit	(2,000)	(14,000)

22. Operating lease commitments

At 31 March 2020 the total of the Group's future minimum lease payments under non-cancellable operating leases was:

Group	2020	2019
	£	£
Amounts payable:		
Within 1 year	33,119	15,709
Between 1 and 5 years	79,829	34,155
Total	112,948	49,864

At 31 March 2020 the Charity had annual commitments under non-cancellable operating leases as follows:

Charity	2020	2019
	£	£
Amounts payable:		
Within 1 year	15,369	15,709
Between 1 and 5 years	18,786	34,155
Total	34,155	49,864

23. Related party transactions

There were no related party transactions during the year (2019 - £nil).

t (0114) 250 2850

e enquiries@ageuksheffield.org.uk

Age UK Sheffield, First Floor, South Yorkshire Fire & Rescue, 197 Eyre Street, Sheffield, S1 3FG

www.ageuk.org.uk/sheffield