

## COVID 19 RISK ASSESSEMENT SUMMARY FOR AGE UK EAST SUSSEX

Age UK East Sussex considers the risks associated with COVID 19 alongside its Commercial and Services provision, the potential for spread to staff, volunteers, and members of public and a number of controls to reduce these risks. Each specific risk assessment is underpinned by government guidance publications ; “Working safely during COVID-19 in offices and contact center; shops and branches and; transport ”.

Each site and activity specific risk assessment consults all government guidance documents and introduces a range of controls which reduce transmission risks from high risk to low. These include, but not limited to;

- handwashing and sanitizing
- 2m social distaining and where this is not possible, using mitigating factors.
- increased cleaning regimes,
- use of floor markings, directional wayfinding,
- one-way routes,
- staying away if feeling unwell
- circulation zones,
- ‘touch free’ entry/ exit points,
- additional hand sanitizer availability,
- informational posters,
- employers making ‘every reasonable effort to enable working from home’,
- physical barriers (plexiglass screens)
- PPE
- special consideration to keep safe those who are ‘clinically vulnerable’
- ventilation
- quarantine
- maximum capacities

These controls reduce the transmission risk considerably for everyone, staff, volunteers, and public that are in the building.

AUKES staff have been consulted along with external professionals in the implementation of controls and read and understood the risk assessments to ensure it is workable and controls remain effective. All the risk assessments are ‘live’ and will change regularly in line with government guidance.

### Staying COVID-19 Secure in 2020

We confirm we have complied with the government’s guidance on managing the risk of COVID-19

**FIVE STEPS TO SAFER  
WORKING TOGETHER**

