

Fundraising volunteer

Purpose of the role:

To assist with fundraising activity to raise funds and increase the profile of Age UK Barnet

What a fundraising volunteer might do in this role:

- Assisting with the planning, organising and advertising of fundraising events
- Helping set up displays and manning stalls on event days
- Research
- Telephoning potential donors, helpers or venues
- Distributing flyers
- Designing fundraising material
- Use their contacts to encourage others to donate time, goods and/or services
- Encourage businesses and organisations to name us as the charity to benefit from their fundraising activities.

Personal qualities most suited to this role:

- Good communication skills
- Good initiative
- Work as part of a team
- Understands the need for confidentiality
- Enthusiasm and Reliability
- Previous events/fundraising experience is not necessary but very welcome.

Location: Various venues in the borough of Barnet

How much time is involved?

Flexible as agreed with the staff member who will support you.

What you can expect from us:

Age UK Barnet will cover agreed out of pocket expenses for volunteers (e.g. travel costs). We will also insure you for personal and public liability for the time you are volunteering with us providing what you do is risk assessed and agreed. We are happy to provide references for our volunteers.

Responsible to:

Helen Newman, Neighbourhood Services Manager
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