|  |  |
| --- | --- |
| **Name:** |  **Self-Referral 🞎 Referrer 🞎** |
| **Title:** | Mr / Mrs / Miss / Ms / Other: …………………….. | Male 🞎 | Female 🞎 |

|  |  |
| --- | --- |
| **Address:** |  |
| **Post Code:** |  |
| **Telephone Number:** |  | **Mobile:** |  |
| **Email:** *(if applicable)* |  |

**Referrer relationship to client:**………………………………………………………………

**Phone** ……………………………………. **Email** …………………………………………………………..

|  |  |  |
| --- | --- | --- |
| **Date of birth:** |  | *or tick an option as follows:-* |
| **Aged between:** | 55-60🞎 | 61-65🞎 | 66-70🞎 | 71-75🞎 | 76-80🞎 | 81-85🞎 | 86-90🞎 | 91-100🞎 |

**Ethnic group**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Asian British | 🞎 | White British | 🞎 | Japanese | 🞎 |
| Bangladeshi | 🞎 | Chinese | 🞎 | Other Asian background | 🞎 |
| Black African | 🞎 | European | 🞎 | Other black background | 🞎 |
| Black British | 🞎 | Indian | 🞎 | Other dual heritage | 🞎 |
| Black Caribbean | 🞎 | Irish | 🞎 | Other ethnic group | 🞎 |
| Other *(please specify)* …………………………………… | Do not wish to disclose | 🞎 |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **In employment?** | Yes | 🞎 | No | 🞎 | Retired | 🞎 | Unknown | 🞎 |

**Are you a Blue Badge holder?** Yes 🞎 No 🞎

**How do you feel the Befriending Service might benefit you?**

**………………………………………………………………………………………………………………..**

**………………………………………………………………………………………………………………..**

**………………………………………………………………………………………………………………..**

**Medical and Disability History**

Please list below any health, mobility or sensory impairment conditions it would be useful for us to be aware of

…………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………

**GP surgery:** ………………………………………………………………………………………………..

**GP name:** …………………………………………………………………………………………………..

|  |  |  |  |
| --- | --- | --- | --- |
| **Emergency contact – Name:**  | **Keyholder?** | **Yes** 🞎 | **No** 🞎 |
| **Number:** |  | **Relationship to you:** |  |

**Living arrangements**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Alone | 🞎 | In a care home | 🞎 | With a carer | 🞎 | With a lodger | 🞎 |
| With a partner | 🞎 | With family | 🞎 | With friends | 🞎 | With spouse | 🞎 |
| Would rather not say | 🞎 | Other  | 🞎 |  |

**Number of people in household?** Client only 🞎 Client plus ……………… (e.g. 2)

**Are you a carer?** Yes 🞎 No 🞎

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Do you have a carer?** | **Yes** | **🞎** | **No** | **🞎** | **Unknown** | **🞎** |

**Where did you hear about Age UK Barnet?**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Email from Age UK Barnet | 🞎 | A leaflet from the library | 🞎 | A leaflet I picked up elsewhere | 🞎 | A leaflet through my door | 🞎 |
| From a friend or relative | 🞎 | From a health professional | 🞎 | From another professional | 🞎 | Other | 🞎 |

**Please tell us below about any other activities/services that might be of interest to you.**

………………………………………………………………………………………………………………..

**GDPR (General Data Protection Regulation)**

Information held on our database is **strictly confidential** and we do not pass on any personal data about you to outside organisations and/or individuals without your express personal consent. The only exception to this might be if there is a crisis and the emergency services need to be given appropriate information. We share anonymised data with the local authority and other funders as part of our reporting obligations.

Age UK Barnet may share information about someone without their consent if we are concerned that someone involved in a case is at risk of significant harm. In this case, we may notify a relevant statutory body, for example social services or the police. These disclosures will be done following Adult Safeguarding procedures that our staff and volunteers have been trained in.

Any data we hold on you is done so in accordance with data protection legislation and Age UK Barnet’s Privacy Notice. A copy of our Privacy Notice is available on our website at **www.ageuk.org.uk/barnet/privacy-notice** or on request by calling **020 8203 5040**

Age UK Barnet, from time to time, may take photographs and film to use in their publications, printed material, social media and other forms of digital/printed material, solely for the purpose of promoting Age UK Barnet’s services and communication with its stakeholders.

***Please tell us your preferred method(s) of communication by ticking where appropriate:***

For general communications:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Email | 🞎 | Landline | 🞎 | Mobile | 🞎 | Post | 🞎 | Answerphone message | 🞎 |

To receive Age UK Barnet’s newsletter:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Email | 🞎 | Pick up from Ann Owens Centre | 🞎 | Post | 🞎 |
| Send to my family/carer by email at …………………………………………………………… |

*(Please note: To cover the cost of printing and postage, a contribution is required if you would like to receive the newsletter by post. Please call us on* ***020 8203 5040*** *to arrange this.)*

Age UK Barnet would like to keep information on our database that you provide to us and use it in order to inform you of services we provide to help you live independently, as well as organisational updates, marketing, events, members’ listings and fundraising opportunities, and to provide you with general information and advice to help you. Please select “Yes” or “No” below to receiving this information.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Yes | 🞎 | No | 🞎 |  | Please note: If you do not select “Yes” or “No” we will only contact you with regards to your specific relationship with us. |

If you would like to access a copy of the data we hold, please put the request in writing and hand it to a member of staff, post it to the address below or email it to the email address below. Your request will be processed within 30 days. You will not have to pay a fee to access your personal information (or to exercise any of the other rights). However, we may charge a reasonable fee if your request for access is unfounded or excessive. Alternatively, we may refuse to comply with the request in such circumstances.

You can change your mind at any time and ask for your consent to be withdrawn by calling us on **020 8203 5040**, emailing **info@ageukbarnet.org.uk** or writing to Age UK Barnet, Ann Owens Centre, Oak Lane, East Finchley N2 8LT.

**Client’s signature……………………………………………… Date………………………………….**

**Or Referrer’s signature…………………………………………...Date………………………………….**

(If family/friend, professional enquiring on behalf of someone else).

**Please note we cannot contact a client without their informed consent.**