**ROLE DESCRIPTION**

**ASSISTANT SHOPPING BUDDY - COMMUNITY CAR**

**DRIVER (TOWN CENTRE)**

**Purpose of the Role:**

 Due to the ongoing regeneration in Barnsley Town centre, this role is to collect clients

 from their home and bring them in to Barnsley Town centre and assist with any help

 that they need in accessing the shops and market

 This role comes under Age UK Barnsley’s Access Barnsley service and clients may

 book a scooter or wheelchair from it to enable them to have full access to the town

 centre

**Main Tasks:**

* To collect clients from their home address and bring in to the Town centre only
* To assist clients in and out of vehicles and in a safe and proper manner (as required)
* To help clients access the new town centre and market areas
* May be required to escort via the use of a wheelchair and volunteers must be able to carry out this task safely
* To keep up to date records of journeys undertaken and take part in monitoring requirements as required by Age UK Barnsley
* Must follow Age UK Barnsley’s Driver Conduct Policy

**Requirements:**

* A genuine interest in older people and their welfare
* Good communication and interpersonal skills
* Honesty, reliability and trustworthiness
* A commitment to the Policies and Procedures of Age UK Barnsley.
* A Disclosure & Barring Check must be completed prior to undertaking this role.

**Hours of work:** 90 minutes shopping time, as and when required by the service

**Training:** Full trainingwill be given

**Expenses:** Mileage/parking will be paid by the client direct to the volunteer

**Responsible to:** Service Manager