

ROLE DESCRIPTION

Hot Meals Volunteer

Responsible to: Service Manager
Time Commitment: Minimum of 2 hours per week.
Location: Sutton Coldfield and North Birmingham

About the Service

Age UK Birmingham are providing a hot meal preparation and delivery service for the most isolated and vulnerable older people. We are looking for reliable volunteers to support this service both in the kitchen with food preparation and with hot meal deliveries.

About the Role

Hot meals volunteers will be responsible for preparation of 2 course hot meals on site in professional kitchen and/ or delivery of hot meals to clients of the service. Specific tasks may include:

- To undertake Age UK Birmingham and Age UK Sandwell induction programme and additional relevant training where required
- To prepare hot meals to specified menus and within food hygiene standards.
- To safely deliver hot food to client's property.
- To promote other AUKB services and other external support where needed. .
- To keep accurate and confidential records.
- To report any concerns to the manager of the service.
- To attend team meetings/ supervision when required.

Personal qualities and skills most suited to this role

- Good listening and communication skills essential
- Catering skills/ experience
- A caring, sympathetic, sensitive manner and a non-judgemental approach.
- Commitment to understanding the needs of people older people
- Reliable/dependable/flexible
- Understanding of confidentiality (working with Age UK Birmingham and Age UK Sandwell's policies and procedures).

Other Criteria

- Hold a valid, clean UK driving license and have access to own vehicle with valid insurance and MOT
- Hold L2 hygiene certificate or willing to complete training
- Not in high risk groups for COVID 19

Time commitment

The service operates Mon-Wed 9am – 12pm (kitchen) Mon-Wed 12-1pm (delivery)
A minimum of 2 hours commitment per week

Travel expenses will be paid

Contact

0121 437 0033 (07577993386)

volunteering@ageukbirmingham.org.uk

Or download an application form

<https://www.ageuk.org.uk/birmingham/get-involved/volunteer>