

ROLE DESCRIPTION

Day Centre Driver

Responsible to:	Service Manager.
Time Commitment:	Minimum of 2- 3 hours per week.
Location:	Various locations across Birmingham

About the Service

Our memory care day centres can be a lifeline to older people. Our centres offer a supportive, fun place where people living with dementia come to get support, join in with activities, have lunch and enjoy each other's company.

About the Role

Our volunteer drivers drive minibuses, help to escort clients, and provide general support to our day centres. Specific tasks may include:

- Drive a minibus with a tail lift
- To collect older people with a geographical area
- To deliver clients into the day centre and return them home in the afternoon
- Maintain a logbook of journeys and mileage
- Be flexible throughout the day
- To ensure the day-to-day safety of the centre's vehicle and to be aware of, and report, any faults / damage
- To maintain fuel levels at all times and keep record of all fuel receipts.
- To always keep the vehicle in a clean and tidy condition
- To be flexible and work extra hours to cover holiday and sick leave
- To report to direct line manager regarding client's welfare
- To undertake any other duties reasonably falling within the role of Minibus Driver

We must provide safe and reliable transport and may require you to train and drive a minibus. In addition, at our day centres you can get involved and engage with our service users, help to facilitate activities, or prepare tea/coffee etc.

Personal qualities and skills most suited to this role

- A clean full driving licence, with at least 2 years driving history
- Good geographical knowledge of centre localities
- Ability to respond to risk or incident appropriately



- A level of understanding of dementia from personal or professional experience but not essential
- Good Communication skills, patient, and kind
- A liking for and empathy with older people
- Ability to work as part of a team
- Reliability and trustworthiness
- Cheerful and energetic

Time commitment

Our day centre is located at Perry Tree centre (B23 5BX). This role is split into two shifts (9am-10.15 & 15.00-16.15) and usually involves a commitment to cover holiday and sickness at short notice.

Full training is provided - a variety of both online and in person training and provide references as part of our volunteer enrolment process.

Due to the nature of this role, volunteers will need to be fully vaccinated against Covid-19 and provide a Covid passport to enter the building. You will also be required to wear a mask at all times.

This role will also require an Enhanced Disclosure and Barring Service (DBS) check, which we will organise for you.

Contact

0121 437 0033

volunteering@ageukbirmingham.org.uk

Or download an application form

<https://www.ageuk.org.uk/birmingham/get-involved/volunteer>