

Location: Community Centres

Role: Minibus Driver

What your responsibilities will be:

To collect mentally and/or physically frail older people and adults with learning disabilities from their homes and to transport them to our day centres across Blackburn, returning them to their home during the afternoon.

This role is subject to a satisfactory driving assessment in an organisational minibus.

What you will need to be able to do:

- ✓ Be sensitive to the needs of frail, older people and adults with learning disabilities.
- ✓ Ensure clients are comfortable and their journey is secure.
- ✓ Transport clients and staff to other venues, including social events and shopping trips.
- ✓ Maintain accurate records of journeys and mileage.
- ✓ Report any issues regarding the vehicle or passengers to the lead driver/senior care assistant.

This role requires an enhanced DBS check

How much training and how long it will take?

All volunteers are required to complete the following online training before they start volunteering: and to undertake ongoing training in their role.

- Health & Safety in the Workplace
- Manual Handling
- Information Security
- Fire Safety Awareness
- Food Safety and hygiene Essentials
- Safeguarding Awareness
- Dementia Awareness
- Equality & Diversity
- Infection Prevention & control

To complete the mandatory training takes approximately 5.5 hours over 3 weeks.

In addition, this role may require training in:

- PAT (Passenger Assisted Training) – 1 full day.
- MIDAS – 3 full days training.
- MIDAS and PAT are nationally recognised qualifications, with certificates issued for a pass.

To complete the additional training takes approximately 4 days.

Please see overleaf for more information



What qualities you will need:

- ✓ Honesty
- ✓ Reliability
- ✓ A clean and presentable appearance
- ✓ A pleasant, polite and confidential manner
- ✓ Ability to use own initiative
- ✓ Patience and understanding

Things you MUST agree to:

- ✓ Comply with Age UK Blackburn with Darwen policies at all times, especially those regarding Equal Opportunities, Health & Safety and Confidentiality
- ✓ Undertake required mandatory training, provided by the organisation to comply with current legislation.
- ✓ Participate in volunteer reviews.
- ✓ Keep your manager informed when you are unable to attend or of other things that affect your volunteering i.e: health conditions.

Fundraising - As a local independent charity, fundraising is vital to the continuation of our local services for older people. There are lots of ways of supporting us through helping with bag packs or bucket collections, delivering posters, helping at events, undertaking sponsored activities, sharing our social media posts, donating to and buying from our Charity Shop in Darwen. All volunteers are asked to support us in this way.

Last reviewed September 2022

Next review due September 2023

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