

Location: Community Centres

Role: Minibus Driver

What your responsibilities will be:

To collect mentally and/or physically frail older people from their homes and to transport them to Hopwood Court for day care, returning them to their home during the afternoon.

This role is subject to a satisfactory driving assessment in an organisational minibus.

What you will need to be able to do:

- ✓ Be sensitive to the needs of frail, older people
- ✓ Ensure clients are comfortable and their journey is secure
- ✓ Collect and deliver donated goods to Age UK premises
- ✓ Transport clients and staff to other venues, including social events and shopping trips
- ✓ Maintain accurate records of journeys and mileage
- ✓ Report any issues regarding the vehicle or passengers to the lead driver/senior care assistant.

This role requires an enhanced DBS check

How much training and how long it will take?

All volunteers are required to complete the following online training before they start volunteering:

- Health & Safety in the Work Place
- Manual Handling
- Information Security
- Fire Safety Awareness
- Work in a Person Centred Way for Health and Social Care
- Safeguarding Awareness
- Dementia Awareness
- Equality & Diversity
- Infection Prevention & control

To complete the mandatory training takes approximately 10 hours over 6 weeks

In addition, this role requires training in:

- Food Safety and Hygiene Essentials
- Loss and bereavement
- Domestic Abuse and Intimate Partner Violence
- PAT (Passenger Assisted Training) – 1 full day
- MIDAS – 3 full days training
- MIDAS and PAT are nationally recognised qualifications, with certificates issued for a Pass

To complete the additional training takes approximately 5 days over 12 weeks

Please see overleaf for more information

What qualities you will need:



- ✓ Honesty
- ✓ Reliability
- ✓ A clean and presentable appearance
- ✓ A pleasant, polite and confidential manner
- ✓ Ability to use own initiative
- ✓ Patience and understanding

Things you MUST agree to:

- ✓ Comply with Age UK Blackburn with Darwen policies at all times, especially those regarding Equal Opportunities, Health & Safety and Confidentiality
- ✓ Undertake required mandatory training, provided by the organisation to comply with current legislation
- ✓ Participate in volunteer reviews
- ✓ Keep your manager informed when you are unable to attend or of other things that affect your volunteering i.e: health conditions

Fundraising - As a local independent charity, fundraising is vital to the continuation of our local services for older people. There are lots of ways of supporting us through helping with bag packs or bucket collections, delivering posters, helping at events, undertaking sponsored activities, sharing our social media posts, donating to and buying from our Charity Shop in Darwen. All volunteers are asked to support us in this way.

Last reviewed September 2021

Next review due September 2022

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