

MAIN TERMS AND CONDITIONS OF SERVICE

Job title:	Driver
Fixed term to:	31st March 2022
Salary:	£9,922 per annum, for 20 hours per week, as a split shift, or £4,961 per annum for 2 x 10 hour per week posts. Paid monthly in arrears.
Hours:	20 hours per week either as a split shift or 2 x 10 hour posts. Monday to Friday 8.30am -10.30 and 3.00pm -5.00pm. When providing holiday and sickness cover the postholder may be required to work additional hours per week. Occasionally, some evening and weekend work may be required for which time may be taken in lieu. There are no overtime payments.
Holidays:	20 days (4 weeks) per year plus statutory Bank Holidays. The organisation provides direct services to the public and therefore in order to ensure adequate cover there is a holiday cover system in operation. Consequently, the post holder will be expected to book their holidays in collaboration with other members of the team. After 5 years service holiday entitlement increases by 5 days (pro rata for part time employees)
Travel:	No payment is made for travel between home and work. Payment for travel undertaken as part of the duties of the post will be reimbursed.
Pension:	Workplace pension
Responsible to & supervised by	Operations Manager
Training:	The post holder will be expected to undertake training relevant to the role
Probation:	Confirmation of the appointment will be subject to the satisfactory completion of a probationary period of three months
Location:	The base will be various across Blackburn with Darwen. However, you may be required to work on either a temporary or an indefinite basis at any premises which the organisation currently has, or may subsequently acquire, or any premises at which it may from time to time provide services.