

## JOB DESCRIPTION

<b>JOB TITLE:</b>	Falls Project Link Worker
<b>LOCATION:</b>	4 King Street, Blackburn
<b>RESPONSIBLE TO:</b>	Integrated Services Manager
<b>ROLE:</b>	To develop and case manage the Blackburn West Falls Project, offering a comprehensive, holistic range of interventions to adults aged 65+ who are moderately frail and at risk of falls to reduce hospital admissions

### MAIN DUTIES & RESPONSIBILITIES

1. Adopting a strength-based approach, to complete holistic assessments in people's homes and arrange and co-ordinate appropriate onward referral to support the maintenance of independence and to prevent falls/admission or re-admission to hospital
2. Provide a comprehensive casework service to individuals, liaising with other Age UK staff and referring to other agencies as necessary, including tailored advice and guidance on reducing the risk of falls and to increase physical activity with a focus on strength and balance
3. Liaising with Care Network's Healthy Homes Service for any recommended improvements or further home assessment to help reduce falls risks and ensure the home is warm, safe and secure
4. Complete reviews (either by phone or home visit) with the service user at 4 and 8 weeks after the interventions to monitor and evaluate the impact on quality of life and any further incidents.
5. Maintain the operation of administrative systems for the project, in co-operation with other staff, to ensure continuity throughout services and that all referral information is dealt with promptly and that accurate records are kept using the charity's CRM system.
6. Complete a minimum of 3 case studies, carry out user surveys, along with recording and collating feedback and compliments
7. Ensure all data and records are kept up to date to allow the production of accurate reports and monitoring statistics as required by the Integrated Services Manager, Head of Prevention & Wellbeing, Chief Executive, Board of Trustees, funders and others
8. Support an awareness campaign through information stands, leaflet & poster distribution, talks etc to promote the project and Age UK BwD wider services to partners and the public.

9. Work within the Health & Wellbeing Team to deliver high quality services and activities which are focussed on prevention, self-care and resilience.

## **GENERAL RESPONSIBILITIES**

1. Comply with all Age UK Blackburn with Darwen's policies, including Health and Safety, Confidentiality and Equal Opportunities
2. Participate in Age UK's promotional and social events, working with the Chief Executive and other members of staff to fundraise to ensure the continuity of Age UK and its services
3. Perform other tasks associated with the job description as delegated by the Integrated Services Manager with due regard to the skills of the Falls Project Link Worker
4. Undertake any training as deemed necessary for the role

## **FLEXIBILITY CLAUSES**

1. The nature of this post will require flexibility to meet urgent work needs as they arise. This will inevitably entail some occasional weekend or evening work.
2. The job description is not intended to be exhaustive. The postholder will be expected to adopt a flexible attitude to the duties which may have to be varied (after discussion with the postholder) subject to the needs of the organisation, and in keeping with the general profile of the post.

Last reviewed June 2025

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