

HELP AT HOME - GARDENER

Job Description

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|------------------------|---|
| POST TITLE: | Gardener |
| SALARY SCALE: | £13.15 per hour |
| HOURS: | Monday to Friday daytime only. Flexible based on a Zero Hour Contract |
| RESPONSIBLE TO: | Help at Home Manager and ultimately the Chief Executive |
| PURPOSE: | To undertake gardening duties in the homes of older clients in Bournemouth, Christchurch, Poole & East Dorset |

MAIN TASKS:

- Lawn maintenance
- Maintenance of flower beds and pots
- Planting if required
- Weed control
- Control of moss and ivy
- Sweeping up leaves
- Edge trimming
- Light hedge trimming, if it can be reached from ground level and not by using power tools.

GENERAL:

- To liaise with other Age UK Bournemouth, Poole & East Dorset (AUKBPED) staff to ensure that clients receive all other necessary services and to work as part of a team with other AUKBPED staff.
- To undertake any other reasonable duties as requested by the line Managers, Chief Executive or Trustees.
- To attend regular supervisions with Line Manager and any other meetings as request by Line Manager or Chief Executive.
- To adhere to all AUKBPED policies and procedures.

Person Specification - Gardener

| | Essential | Desirable | Evidenced by |
|---|-----------|-----------|----------------------------------|
| Have own lawnmower and strimmer | X | | |
| Have own transport with business use Insurance | X | | |
| Previous experience | | X | Application/interview/references |
| Previous experience of working with older people | | X | Application/interview |
| Ability/willingness to undertake necessary training | X | | Application/interview |
| Reliable and honest | X | | Interview/references |
| Flexible approach | X | | Application/interview |
| Pleasant cheerful personality | X | | Interview/references |
| Ability to contact clients and make appointments | X | | |
| Ability to work on your own | X | | Interview/ application |
| Ability to work outdoors in most weather conditions | X | | |
| Awareness of manual handling | | X | |
| Self motivated | X | | |