

**Support Team Member - Role Profile**

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| **Role Title** | Fundraiser |
| **Role summary** | Fundraisers will support Age UK Bradford District with fundraising activities, such as attending events, supporting collections and raising awareness and funds to help meet our target. |
| **Suggested Commitment** | Hours are negotiable, however we do ask for a minimum commitment of 6 months.  Fundraiser Support Team Members will be required to complete an online standard DBS check (Paid for by Age UK Bradford District) |
| **Supported by** | Fundraising Assistant |
| **Main Tasks**   * With support from the Fundraising Team and your fellow volunteers, help to plan and deliver events and activities to raise funds and awareness * Support the Fundraising Team with the events they are organising - your role may vary for each event; you could be greeting and registering participants, cheering on participants at challenge events, selling raffle tickets or running a book/cake stall or tombola or serving refreshments, for example * Publicise fundraising events and activities within the local community * Support collections and community fundraising events * Pro-actively seek new opportunities to raise awareness and funds for Age UK   Bradford District   * Attend Volunteer meetings * Thank donors/supporters | |
| **Benefits of working with Age UK Bradford District**   * The opportunity to build skills and experience * Excellent training opportunities * Excellent support as part of a friendly team | |
| **Induction, Learning & Development**  Support Team Members will take part in a welcome session with the Fundraising Assistant.  They will then be supported to complete a number of e-learning courses and training on the job.  Support Team Members will be able to access a range of other learning opportunities once they have been volunteering for a number of months. | |
| **Skills and competencies**   * Trustworthy and Reliable * Enthusiastic about helping a local charity to support older people * Ability to maintain and respect confidentiality * Ability to share skills, interests or activities * Understanding, patient and empathetic * Non-judgmental * Effective communication skills * Outgoing, personable and a good conversationalist * Ability to listen and ask appropriate questions * Willingness to follow Age UK Bradford District values, policies and procedures, including Health & Safety, Data Protection & Confidentiality, Equal Opportunities. * Polite and courteous at all times * A basic understanding of older people and an appreciation of issues facing older people | |
| **Organisational Values**   * **Person Centred** * **Inclusive** * **Empowering** * **Connected** * **Authentic** | |
| **Expenses**  AGE UK Bradford District will pay for any out of pocket travel expenses associated with your volunteering (40 pence per mile and reasonable public transport costs i.e buses / trains) with tickets/receipts.  Volunteers who volunteer for over 5 hours on a day will be entitled to a lunch payment of £2. | |
| **Next Steps**  Email volunteering@ageukbd.org.uk or phone 01274 391190 for further details. | |