

**Support Team Member - Role Profile**

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| **Role Title** | Fundraiser |
| **Role summary** | Fundraisers will support Age UK Bradford District with fundraising activities, such as attending events, supporting collections and raising awareness and funds to help meet our target. |
| **Suggested Commitment** | Hours are negotiable, however we do ask for a minimum commitment of 6 months.Fundraiser Support Team Members will be required to complete an online standard DBS check (Paid for by Age UK Bradford District) |
| **Supported by** | Fundraising Assistant |
| **Main Tasks*** With support from the Fundraising Team and your fellow volunteers, help to plan and deliver events and activities to raise funds and awareness
* Support the Fundraising Team with the events they are organising - your role may vary for each event; you could be greeting and registering participants, cheering on participants at challenge events, selling raffle tickets or running a book/cake stall or tombola or serving refreshments, for example
* Publicise fundraising events and activities within the local community
* Support collections and community fundraising events
* Pro-actively seek new opportunities to raise awareness and funds for Age UK

Bradford District * Attend Volunteer meetings
* Thank donors/supporters
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| **Benefits of working with Age UK Bradford District*** The opportunity to build skills and experience
* Excellent training opportunities
* Excellent support as part of a friendly team
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| **Induction, Learning & Development**Support Team Members will take part in a welcome session with the Fundraising Assistant.They will then be supported to complete a number of e-learning courses and training on the job.Support Team Members will be able to access a range of other learning opportunities once they have been volunteering for a number of months. |
| **Skills and competencies*** Trustworthy and Reliable
* Enthusiastic about helping a local charity to support older people
* Ability to maintain and respect confidentiality
* Ability to share skills, interests or activities
* Understanding, patient and empathetic
* Non-judgmental
* Effective communication skills
* Outgoing, personable and a good conversationalist
* Ability to listen and ask appropriate questions
* Willingness to follow Age UK Bradford District values, policies and procedures, including Health & Safety, Data Protection & Confidentiality, Equal Opportunities.
* Polite and courteous at all times
* A basic understanding of older people and an appreciation of issues facing older people
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| **Organisational Values*** **Person Centred**
* **Inclusive**
* **Empowering**
* **Connected**
* **Authentic**
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| **Expenses**AGE UK Bradford District will pay for any out of pocket travel expenses associated with your volunteering (40 pence per mile and reasonable public transport costs i.e buses / trains) with tickets/receipts. Volunteers who volunteer for over 5 hours on a day will be entitled to a lunch payment of £2. |
| **Next Steps**Email volunteering@ageukbd.org.uk or phone 01274 391190 for further details. |