

Keeping things safe and legal

Some methods of fundraising are restricted by local and national charity law. If you are organizing a fundraising activity in aid of Age UK Bristol please be aware that you will be **responsible for carrying it out safely and legally.**



Insurance - If your event involves the public it is likely that you will need to have Public Liability Insurance. If you're hiring a venue then check whether they already have this. Any event carried out in aid of Age UK Bristol will not be covered by Age UK Bristol's insurance.



Health and Safety - Advice will vary depending on when and where you are planning to hold your fundraising activity. The Health and Safety Executive has further information at www.hse.gov.uk



Food and Drink - It is not always necessary for a food certificate to be held although it is advisable. Food Hygiene regulations can be found at www.food.gov.uk. If you are selling alcohol then it is likely you will need a licence.



Licences - You may need to contact your local authority to check whether you need a licence if, for example, you're planning to: hold a raffle, lottery or auction, provide alcohol, or collect money publicly. Contact your local authority to check which licences you might need.



First Aid - It's very important to ensure you have adequate provision for your event. You must decide if you need a qualified first-aider present or if having a first aid box is enough.