

Volunteer Application Form

Personal Details

Title: _____

Surname: _____

Forename(s): _____

Address line 1 _____

Address line 2 _____

Address line 3 _____

Postcode _____

Home Telephone: _____

Mobile Number: _____

Email: _____

Do you have a valid driving licence Yes ☐ No ☐ (Please ✓)

Volunteering Roles

Are there any particular Volunteer Roles that you are interested in (Please ✓)

Befriending Volunteer	<input type="checkbox"/>	Online Champion	<input type="checkbox"/>
Retail Volunteer	<input type="checkbox"/>	Foot Care Volunteer	<input type="checkbox"/>
Information & Advice Volunteer	<input type="checkbox"/>	Volunteer Ambassador	<input type="checkbox"/>
Board of Trustees	<input type="checkbox"/>	Volunteer Support Assistant	<input type="checkbox"/>

What is your main reason for volunteering? (Please ✓)

To support a local charity	<input type="checkbox"/>	To meet new people	<input type="checkbox"/>
To add skills to your CV	<input type="checkbox"/>	Work Experience	<input type="checkbox"/>
Duke of Edinburgh Scheme	<input type="checkbox"/>	Other	<input type="checkbox"/>

In which area(s) you'll be willing to volunteer (Please ✓)

Bromsgrove ☐ Redditch ☐ Wyre Forest ☐

Please tick which day(s) and time(s) you are available to volunteer:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
AM	AM	AM	AM	AM	AM	AM
PM	PM	PM	PM	PM	PM	PM

What skills, experience, hobbies and interests can you offer? (Please ✓)

Supporting Others

☐

Professional

☐

Interpersonal Skills

☐

Promotion & Fundraising

☐

Creative

☐

Administration

☐

Retail

☐

Technology & IT Skills

☐

Any there any other skills or interests you want to specify?

Please include details of any previous experience which may be helpful to the role?

Your Emergency Contact Details/ Next of Kin

Title: _____

Surname _____

First Name _____

Address _____

Home Telephone: _____

Mobile Number: _____

Email: _____

Relationship to you _____

<u>Do you have any convictions?</u>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	(Please ✓)
If 'Yes' please specify			

Is there anything else that you'd like us to know?

Yes ☐ No ☐ (Please ✓) If 'Yes' please specify:

Your References

Please give details of two people (who have known you for at least two years and are NOT family members) who we can ask for a reference to support your application:

Reference One:

Title: _____

First Name _____

Surname _____

Address _____

Home Telephone: _____

Mobile Number: _____

Email: _____

Relationship to you _____

Length of time known to you: _____

Reference Two:

Title:

First Name

Surname

Address

Home Telephone:

Mobile Number:

Email:

Relationship to you

Length of time known to you:

Data Protection

Age UK Bromsgrove, Redditch & Wyre Forest (Age UK BRWF) comply with the General Data Protection Regulations (May 2018). By completing this form, you agree to your details being held by Age UK BRWF and being used to process your application. For more details on how we use and look after your personal information, read our privacy policy at www.ageuk.org.uk/brwf/privacy-policy/.

Consent to Process Data

It is necessary for Age UK Bromsgrove, Redditch & Wyre Forest to retain certain personal data for the purpose of

- Reference checks, both personal and employment, where applicable
- DBS checks, where applicable
- Processing relevant expenses

Your data is stored both electronically and physically. We have a double password system in place to access the electronic data. The physical files are secured in a locked filing cabinet within a locked office.

We may need to share your data with third parties, this will be limited to the information requested and no excessive information will be forwarded.

We will also, from time to time, send correspondence to your private email address, advising of our organisation news, activities and appeals.

It is necessary that the data we **hold and process on you is accurate**.

- You can request to review the data we hold on you
- You can update your data at anytime
- You can request the data to be removed

In order to comply with the General Data Protection Regulations (May 2018) it is necessary that we gain your **explicit consent** to process and hold your personal data, by ticking the box you are agreeing consent.

None of your information will be used for third party marketing purposes.

- ☐ I consent to Age UK Bromsgrove, Redditch & Wyre Forest retaining my personal data for the purposes outlined above. (You have the right to withdraw consent at any time).

Declaration

I declare that this information is, to the best of my knowledge, true and correct, and that if I am accepted as a Volunteer with Age UK BRWF I agree to abide by the charity's policies and procedures rules concerning the responsibilities of a volunteer.

Signed: _____

Print Name: _____

Date: _____

Please return your completed Application Form to:

Age UK BRWF (HR & Admin)

51 Windsor Street, Bromsgrove, B60 2BJ

Email: HRAdmin@ageukbrwf.org.uk

Any queries or concerns, please call HR/Admin on 01527 871840

For more information about Age UK BRWF's work as a local charity supporting older people across North Worcestershire:

Call 01527 570490 or Visit www.ageuk.org.uk/brwf/

You can also follow us on social media



@AgeUKBRWF



@AgeUK_BRWF



@ageuk_brwf

