**Age UK Calderdale & Kirklees Trustee Board**

**Volunteer Application Form**

Please type your answers to the questions into the text boxes. These will expand as you type until they fill the box. We prefer electronic application forms but you can print the application and complete in black ink if you prefer.

If you feel a question does not apply, please mark it N/A (not applicable).

Application forms should be completed and returned by email to Dr Lis Boulton, Chair of Trustees: eboulton@ageukck.org.uk, or post to:

Age UK Calderdale & Kirklees

4-6 Square

Woolshops

Halifax

HX1 1RJ

Tel: 01422 252 040

Once submitted, your application will be considered by an appointment panel. We will then interview candidates with relevant experience with a view to creating a diverse Board that is representative of the wider community of Calderdale and Kirklees.

All information provided in this application form will be treated as confidential, and used only for the purposes of selection of Age UK Calderdale & Kirklees trustees, and will be seen only by those directly involved in the appointment process.

Personal Information

|  |  |  |
| --- | --- | --- |
| Title | Mr [ ]  Mrs [ ]  Miss [ ]  Ms [ ]  Dr [ ]  Other |        |

|  |  |
| --- | --- |
| Forename(s) |       |

|  |  |
| --- | --- |
| Previous surname(s) *(if any)* |       |

|  |  |
| --- | --- |
| Home address & postcode |       |

|  |  |  |
| --- | --- | --- |
| Telephone number | home |       |

|  |  |  |
| --- | --- | --- |
|  | mobile |       |

|  |  |
| --- | --- |
| E-mail address |  |

|  |  |
| --- | --- |
| LinkedIn profile |  |

|  |  |
| --- | --- |
| Where did you hear about this vacancy? |  |

Qualifications

Please list any qualifications you feel are relevant to the role of Trustee.

|  |  |
| --- | --- |
|  |       |

**Reasons for applying and suitability for becoming a Trustee of Age UK Calderdale & Kirklees**

Why do you want to become a Trustee of Age UK Calderdale & Kirklees? Give your reasons

|  |
| --- |
|       |

Please outline your experience (work, voluntary or other personal/professional experience) and explain how this makes you suitable for the volunteer role you are applying for. Please refer to the role description.

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Please give any details of your spare time and recreational interests and activities, or provide any other information you think is missing elsewhere in the application.

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|       |

## Declaration

Please declare any other interests or roles (e.g. Local Councillor, involvement with local organisations) which may be considered a potential conflict of interest in relation to the role and responsibilities of Age UK Calderdale & Kirklees.

|  |
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|  |

Please sign below (writing your name in the box constitutes a signature) to indicate that you wish to apply.

**Declaration**

I have read the role description and trustee information. If appointed, I will abide by the requirements for good conduct and practice. I will carry out a fair and reasonable amount of volunteer activity on behalf of Age UK Calderdale & Kirklees. This includes completing any training that may be necessary to help me perform in my role as a trustee.

I declare that the information I have provided is honest, full and accurate and I understand that any failure to declare relevant information or the provision of false information could result in my application being rejected or my volunteer opportunity, should I be successful, being withdrawn. I understand all trustee appointments are subject to a satisfactory DBS and barring check.

|  |  |  |  |
| --- | --- | --- | --- |
| Signed |       | Date |       |

## References

Please give details of two referees (not a relative) who have known you for at least three years.

A referee can be a previous employer or could be someone from an organisation you have volunteered with. They may be contacted at a later date about providing a more in-depth reference.

**Referee 1**

|  |  |  |
| --- | --- | --- |
| Title Mr | [ ]  Mrs [ ]  Miss [ ]  Ms [ ]  Dr [ ]  Other |       |

|  |  |
| --- | --- |
| Name |       |

|  |  |
| --- | --- |
| Address |       |

|  |  |  |
| --- | --- | --- |
| Relationship to applicant |       |  |

|  |  |  |
| --- | --- | --- |
| Telephone number |       |  |

|  |  |
| --- | --- |
| Occupation |       |

|  |  |
| --- | --- |
| E-mail address |       |

**Referee 2**

|  |  |  |
| --- | --- | --- |
| Title Mr | [ ]  Mrs [ ]  Miss [ ]  Ms [ ]  Dr [ ]  Other  |       |

|  |  |
| --- | --- |
| Name |       |

|  |  |
| --- | --- |
| Address |       |

|  |  |  |
| --- | --- | --- |
| Relationship to applicant |       |  |

|  |  |  |
| --- | --- | --- |
| Telephone number |       |  |

|  |  |
| --- | --- |
| Occupation |       |

|  |  |
| --- | --- |
| E-mail address |       |

**Equality Monitoring form**

*(This will be detached from your application form and will not be used in the recruitment process)*

|  |  |
| --- | --- |
| Date of birth |       |

Do you live in either the Calderdale or Kirklees area? Yes [ ]  No [ ]

If so, how long have you lived here?

Less than a year [ ]  1-5 years [ ]  more than 5 years [ ]

Are you: single [ ]  married [ ]  a civil partner [ ]

 co-habiting [ ]  divorced [ ]  widowed [ ]

|  |  |  |  |
| --- | --- | --- | --- |
| Place and country of birth |       | Nationality |       |

Do you consider yourself to have a disability? [ ]  Yes [ ]  No

If you wish to disclose this, please give details.

|  |
| --- |
|       |

|  |  |  |
| --- | --- | --- |
| What best describes your gender? |  Female |  Male |
|   |  Prefer not to say |  Prefer to self-describe : …………………………….. |

|  |  |  |  |
| --- | --- | --- | --- |
| What is your sexual orientation? |  Bi / Bisexual |  Gay man |  Gay woman / Lesbian |
|  Heterosexual / Straight |  Prefer not to say |  Prefer to self-describe : …………………………….. |

I would describe my ethnic origin as:

*(please tick one box with which you most identify)*

|  |  |  |
| --- | --- | --- |
| **White** |

|  |
| --- |
|       |

[ ]  British [ ]  Other *(please specify)* |

|  |  |  |  |
| --- | --- | --- | --- |
| **Mixed** | [ ]  White &Black Caribbean | [ ]  White & Black African | [ ]  White & Asian |

|  |  |  |
| --- | --- | --- |
|  | [ ]  Other *(please specify)* |       |

**Asian or Asian British**

|  |  |  |  |
| --- | --- | --- | --- |
|  | [ ]  Indian | [ ]  Pakistani | [ ]  Bangladeshi [ ]  Other *(please specify)* |

**Black or Black British**

|  |  |  |  |
| --- | --- | --- | --- |
|  | [ ]  Caribbean | [ ]  African [ ]  Other *(please specify)* |       |
|  |  |  |
| **Any other ethnic origin** *(please specify)* |       |

Are you: [ ]  Employed [ ]  Self-employed [ ]  Not in paid employment

|  |  |
| --- | --- |
|  |       |

[ ]  Retired [ ]  Other (*please specify*)