**AGE UK CAMDEN**

***Striving to be an Equal Opportunities Employer***

**Person Specification**

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| **POST TITLE:** | | **Care Navigator** | | | |
| The requirements stated below relate solely to the duties and responsibilities laid out in the Job Description. Applicants should provide evidence of their ability to meet the following criteria.  **NB: In your cover letter, you should demonstrate how you meet thecriteria below, as each will be assessed during short-listing.** | | | | | |
|  |  | | **App** | **Int** | **Test** |
| **Qualifications** | 1.Health, social care or information and advice | | X | X |  |
| **Experience** | 2. At least 2 years’ experience of working in health, social care in direct contact with people, families and carers in a paid or voluntary capacity | | X | X |  |
| 3. Experience in working with multidisciplinary teams across health social care the voluntary sector, primary care and GP’s | | X | X |  |
| 4. Experience of person-centred planning. | | X | X |  |
| 5.Experience of working with volunteers | | X | X |  |
| **Skills and Knowledge** | 6. Computer literate, able to use email, the internet and web searches as standard applications and databases | | X | X | X |
| 7. Excellent communication skills, both verbal and written. | | X | X |  |
| 8.Experience in working with people face to face in a health or social care environment. | | X | X |  |
| 9. Can demonstrate an approach to gaining knowledge of local services | | X | X |  |
| **Personal attributes** | 10. This post requires someone with a professional and compassionate outlook, able to be supportive while being clear on boundaries. | | X | X |  |
| 11. Promotes a culture that values, protects and uses information for the success of the organisation and benefit of its clients | | X | X |  |
| 12. Flexibility, stamina and a willingness to work and learn across organisational boundaries and agencies including GP surgeries, voluntary and statutory organisations | | X | X |  |
| 13. Tactful and diplomatic, able to build relationships with people from a wide range of backgrounds | | X | X |  |
|  | 14.Ability to travel across all areas of Camden to conduct visits to clients in their own homes. | | X | X |  |