**AGE UK CAMDEN**

***Striving to be an Equal Opportunities Employer***

**Person Specification**

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| **POST TITLE:** | **Care Navigator**  |
| The requirements stated below relate solely to the duties and responsibilities laid out in the Job Description. Applicants should provide evidence of their ability to meet the following criteria.**NB: In your cover letter, you should demonstrate how you meet thecriteria below, as each will be assessed during short-listing.** |
|  |  | **App** | **Int** | **Test** |
| **Qualifications** | 1.Health, social care or information and advice  | X | X |   |
| **Experience** | 2. At least 2 years’ experience of working in health, social care in direct contact with people, families and carers in a paid or voluntary capacity | X | X |  |
| 3. Experience in working with multidisciplinary teams across health social care the voluntary sector, primary care and GP’s | X | X |  |
| 4. Experience of person-centred planning. | X | X |  |
| 5.Experience of working with volunteers | X | X |  |
| **Skills and Knowledge** | 6. Computer literate, able to use email, the internet and web searches as standard applications and databases | X | X | X |
| 7. Excellent communication skills, both verbal and written. | X | X |  |
| 8.Experience in working with people face to face in a health or social care environment.  | X | X |  |
| 9. Can demonstrate an approach to gaining knowledge of local services | X | X |  |
| **Personal attributes** | 10. This post requires someone with a professional and compassionate outlook, able to be supportive while being clear on boundaries.  | X | X |  |
| 11. Promotes a culture that values, protects and uses information for the success of the organisation and benefit of its clients | X | X |  |
| 12. Flexibility, stamina and a willingness to work and learn across organisational boundaries and agencies including GP surgeries, voluntary and statutory organisations  | X | X |  |
| 13. Tactful and diplomatic, able to build relationships with people from a wide range of backgrounds | X | X |  |
|  | 14.Ability to travel across all areas of Camden to conduct visits to clients in their own homes.  | X | X |  |