**JOB DESCRIPTION FOR HELP IN THE HOME SUPPORT WORKER**

**Purpose:**

Our ‘Home Support’ service has been set up to support older people to stay independent in their own homes and to accompany clients out and about.

Home tasks include cleaning, washing clothes/bedding, ironing, cooking/meal prep, changing bedding, tidying up/sorting out, simple sewing, dog walking, clearing out cupboards, changing light bulbs/odd jobs, light gardening such as mowing the lawn, weeding, planting, moderate pruning, sweeping and general tidying. Taking garden waste for recycling may be required.

Out & About support includes accompanying a client to undertake shopping, doctor's appointment, dentist appointment, hairdresser appointment, visiting loved ones, social events, hospital appointment, exercise classes, footcare appointment, optician appointment, hearing aid appointment.

The above lists are not exhaustive, and many other tasks could be requested.

**We do not provide any personal care.**

**No formal qualifications required.**

**This role requires a DBS check and references.**

**Remuneration:**

£8.21 per hour plus travel time and mileage expenses (see travel below) and holiday pay.

**Working hours:**

Help in the Home support worker is based on a zero hour contract which means we cannot guarantee you a fixed number of hours per week and any work depends on the demand for the service. We will however endeavour to build you up to your desired number of hours as soon as possible.

**Travel:**

**Mileage:** The work will require some local travelling to a client’s home. Our current mileage rate is 40p per mile.

**Travel time:** Travel time can only be claimed when travelling directly from one client to another client.

**Travel time will not be applicable in the following circumstances:**

**From your home to your first client of the day.**

**From your last client of the day back to your home.**

**Travelling home or on private business between client’s visits.**

Your travel time will be paid based on your hourly rate of £8.21 per hour and calculated on the length of it takes you to travel from one client to another.

**Probationary period:**

The post will be offered subject to an initial 6-month probationary period during which time employment can be terminated by one month’s notice by either side.

**Accountable to:**

Sarah Frigot – Head of Resources & Home Support Service.

**The above list is not exhaustive, and many other tasks could be requested.**

**Person Specification:**

**Essential:**

1. To have a positive attitude to working with older people.
2. To have patience and understanding when dealing with older people.
3. To have good communication and accuracy skills.
4. To have a flexible and reliable approach to delivering this service.
5. To be able to work on your own within the client’s home.
6. Have a keen interest in helping older people.
7. A car driver.

**Desirable:**

1. An understanding/previous experience of working within the voluntary sector.
2. An understanding and enthusiastic approach to promoting our Home Support Service.
3. Experience working with elderly people desirable