



## VOLUNTEER ROLE DESCRIPTION

### Working Age Dementia (WADs) GROUP SUPPORT ROLE

Age UK Dudley appreciates your volunteering role and will do our best to make your volunteer experience enjoyable and rewarding.

#### **Purpose of Role:**

*To provide help and support to the Working Age Dementia Group Staff by promoting and encouraging independence and wellbeing to clients whilst attending the group.*

**Reporting to:** Kay Walker

**Location:** Queens Cross Network

#### **Duties and Responsibilities:**

- *To create a relaxed, friendly and inclusive atmosphere*
- *Provide companionship*
- *Communicate and interact with clients attending the group*
- *Support carers where required*
- *Serve supplied refreshment as required*
- *Giving reassurance and support to group members*
- *Encouraging clients to join in with group activities*
- *Adhering to relevant Age UK Dudley policies and procedures*
- *To wear a personal identity badge whilst volunteering*
- *Represent the professional standards of the charity*

#### **Person Specification:**

- *An empathy with people living with dementia*
- *A practical and caring disposition*
- *Patience and understanding*
- *Be bright and have a positive attitude*
- *Be able to work as part of a team*
- *Have good communication and listening skills*
- *An understanding of safety issues*
- *An understanding of the need for confidentiality*
- *Sense of humour*
- *Good timekeeping*
- *Reliability and trustworthiness*

### **Training Requirements:**

*Training will be offered in:*

- *Manual Handling*
- *First Aid*
- *Safeguarding*

### **Expenses:**

- *Age UK Dudley will repay any agreed expenses (bus fares, etc) on production of receipts paid out in the course of journeys, so that you are not out of pocket. Travel expenses will be paid on a mileage basis for all authorised journeys undertaken.*
- *Lunch (If volunteering over lunchtime period) will be provided and taken with the WADs Group*