Age Cymru Dyfed e-mail recruitment@agecymrudyfed.org.uk Website: www.agecymrudyfed.org.uk Registered Charity No:1155813



Private and Confidential

For official use only

Application No.

APPLICATION FOR EMPLOYMENT

Please write in block letters, using black ink, or type.

Name of applicant _

For which post are you applying?

Are you a Welsh speaker?

Can you write in Welsh?

Please state driving licences held (include any points on your licence and the reasons for them:

Please state your current job title and give a brief description of your duties. If not currently employed please give information for last employment.

EMPLOYMENT HISTORY

Name and address of Employer(s)	Dates	Position	Pay/	Reason
(Most recent first)	From-To		Benefits	for Leaving

Continue on a separate sheet if necessary – please do not include any other details on this sheet. I attach a separate sheet – please see attached \Box

REASONS FOR YOUR APPLICATION

Please state briefly why you are interested in applying for this post:

Continue on a separate sheet if necessary – please do not include any other details on this sheet. I attach a separate sheet – please see attached \Box

SUPPLEMENTARY INFORMATION

This is an opportunity to draw attention to aspects of your career, training courses attended, membership of professional bodies which make you suitable for this post – <u>do not include your</u> <u>general education in this section</u>.

Continue on a separate sheet if necessary - please	e do not include any other details on this sheet.
l attach a separate sheet – please see attached	

EDUCATION			
Education	level	Grade	Year/Obtained

(continue on separate sheet if necessary) - I attach a separate sheet \square

Name and address of present or most recent employer		
Telephone no:		
Date appointed	Current pay:£	
Devied of notice required by current		

Period of notice required by current employer:

Title: Surname:	Ms, Mrs, Mr, Other	Forenames:	
Address:		Home no:	
		Work no:	
		Mobile no:	
Email:			

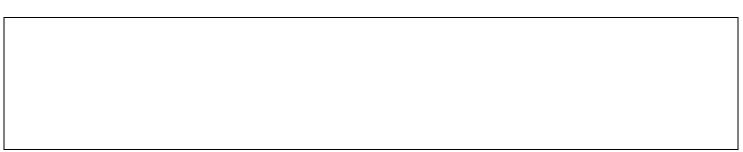
REFERENCES

Please give names and addresses of two referees, one of who should be your current or most recent employer. If you do not have a present or previous employer, please give the names of two persons who can provide evidence of your abilities and experience. All offers of employment are subject to receipt of satisfactory written references.

Occupation		Occupation
Telephone no:		Telephone no:
Email address		Email address
May referees be approached?	□Yes	□ No

DISABILITY Disability

If you have a disability please tell us about any adjustments we may need to make to assist you at interview.



ADDITIONAL INFORMATION

Please state any public service/duties/volunteering. You may also wish to tell us about you as a person, what are your interests, hobbies, ambitions etc.

Are you to your knowledge, related to any Director, volunteer employee of Age Cymru Dyfed?	r or YES	NO NO
If yes please identify the relationship:		
As Age Cymru Dyfed adheres to the Local Authorities policie this post is subject to an Enhanced Disclosure check with the	•	
Do you already have an enhanced disclosure with the DBS?	YES	NO
Do you consent to an enhanced disclosure check?	YES	NO
Are you currently caring for anyone?	YES	NO
Are you currently a volunteer?	YES	NO
If yes, please state who you are volunteering for:		

Age Cymru Dyfed adheres to the Data Protection Act 2018.

By providing the information contained within this application, you are consenting to its use for the purpose of processing your application, assessing your performance in the future (should your application be successful) and monitoring the efficiency of our recruitment and other employment procedures.

To enable us to monitor our recruitment strategy, please could you let us know how you learned of this vacancy.

Online	/ job cen	re / e-mail	/ word of mouth	/ Newspaper	/
--------	-----------	-------------	-----------------	-------------	---

Other - please	e specify	below:
----------------	-----------	--------

SIGNATURE

The information given in this application is, to the best of my knowledge, true and accurate. I understand that any false declarations may lead to the withdrawal of a job offer or termination of employment.

Canvassing will disqualify your application.

Signature of applicant:	Date:
3	

Please return the application form to: recruitment@agecymrudyfed.org.uk

PRIVATE AND CONFIDENTIAL For office use only		
Ref. No	App. No	
Date rcvd.	Manager	