



Age UK East London Trustee Recruitment Pack

Age UK East London is led by a passionate and committed Chief Executive and Senior Management Team. Staff have worked tirelessly throughout the pandemic to ensure that they continue to deliver essential face to face services, safely to some of the most vulnerable residents in East London.

We work across boroughs which have the highest rate of pensioner poverty in England. We went in to the crisis confident that we were financially stable and well-governed. Looking forward we will need a new strategy based on our experience of the impact of COVID and to prepare for the consequences on the physical and mental health of older people. Underpinning this will be a focus on the inequity of access to vital services as authorities continue to develop virtual solutions that disadvantage older residents.

Join the Age UK East London Board as a trustee

We are looking for people who are committed to improving the lives of vulnerable and isolated older people across East London. Board members would have a passion for developing our staff and the services we offer our beneficiaries to have a positive impact on their lives.

We are committed to equality, diversity and inclusion. We are looking for trustees who offer a range of skills and life experiences, appropriate to the work that we do. If you haven't been a trustee our induction, and our Trustee Board members will help you to learn the ropes.

Running a healthy and successful charity requires a strong Board that offers leadership and challenge in a collegiate and positive way and has our beneficiaries at the core of everything they do. The Board has a strong emphasis on managing risk, in particular financial controls and safeguarding for both our staff, volunteers and beneficiaries.

To apply, send a CV and covering letter to the Chair whitbyemma@yahoo.co.uk Trustees will be required to first complete an induction to the organisation and the Board. This would include site visits and meetings with the CEO, Senior Management Team, Chair and Board members.

A blend of the following skills and experience would be beneficial:

- a commitment to the mission and values of AUEL
- integrity
- strategic vision
- good, independent judgement
- an ability to think creatively

- a willingness to speak their mind
- an understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- an ability to work effectively as a member of a team and to take decisions for the good of AUEKL

We are particularly looking to recruit trustees with legal expertise, experience in a clinical setting and a trustee with experience of charitable accounting.

The Board is responsible for the smooth-running of the organisation and supporting the Chief Executive. You will be supporting our 60 members of staff and part of our 100 strong volunteer team. You will also have the opportunity to learn about how to tackle the challenges that our beneficiaries face, and how to deliver appropriate co-produced services that enrich older people's lives and enhance the whole community of East London.

The Role of Board members is to:

- Make decisions for the benefit of Age UK East London, exercising independent judgement and declaring any interests, exercising reasonable skill, care and diligence in carrying out activities.
- Contribute to Board meetings, helping to give firm strategic direction to the organisation, setting policy and targets and evaluating performance.
- Be familiar with the rules that govern Age UK East London (Articles of Association) and make sure we follow those, Charity Law, Company Law and all other relevant legislation and regulations.
- Ensure the organisation's financial stability, overseeing the setting of the budget and monitoring variance against the budget (the Board also has a Finance Sub-Committee to help oversee this).
- Ensure that we use our resources in line with our Articles and the requirements of funders, and that our accounts are a 'fair and true' representation of our finances.
- Safeguard the values of Age UK East London and maintain positive reputation for the organisation and its work.

The commitment

The Board meets on alternate months on the last Wednesday from 6.00 – 8.00pm in East London. Board members may be asked to commit additional time to support staff recruitment, review tenders and share expertise.

Board members with finance experience may also join the Finance Sub Committee, subject to approval by the Board. This meets on alternate months.

Travel expenses can be reimbursed.