**Volunteer Application Form**

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| **Private and Confidential**  Please complete this form and return it to **volunteering@ageukgloucestershire.org.uk**. Please post applications to the address in the footer.  By providing this information you consent to Age UK Gloucestershire confidentially storing the information provided to process your application and support your volunteering with us.  Please also complete our confidential equal opportunities and diversity form. This is stored separately from the application form and used for monitoring purposes: <https://forms.office.com/e/SrQ5Rnbdzd> |

**Personal Details**

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| --- | --- | --- | --- | --- | --- |
| **Title** | **First Name** | | **Surname** | | **Date Of Birth** |
|  |  | |  | |  |
| **Address** | | | | **Home Telephone Number** | |
| CONFIDENTIAL | | | |  | |
| **Daytime Telephone Number** | |
|  | |
| **Mobile Number** | |
|  | |
| **Post Code** | |  | | **E-Mail Address** | |
|  | |
| **Please sign me up for the Age UK Gloucestershire Supporter newsletter** | | | | Yes | No |

**About you**

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| Why are you looking for a volunteering opportunity? |
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| Tell us a bit about yourself. Please include any considerations that we need to be aware of to make your time with us as pleasant, safe and comfortable as we possibly can. |
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| Please use this section to tell us about the skills/experience that you possess which could be of particular benefit to Age UK Gloucestershire |
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| **How would you like to volunteer with us?** (note: full training is provided for all volunteering roles) | Tick or mark all that might apply |
| Not sure, can we please discuss |  |
| Helping answer peoples’ queries and problems at our information and advice sessions |  |
| Supporting people to learn how to safely use mobile phones, tablets and other devices |  |
| Enabling people to develop the confidence and ability to re-engage with social activities |  |
| Guiding people in how to complete forms to receive benefits or support they may be due |  |
| Create articles and other content that explain the impact Age UK Glos has and explains important issues in our supporter newsletters, website and other publications |  |
| Help deliver our publications throughout the county to spread the word about the incredible support we can offer older people |  |
| Other (please tick this box if there is something you could help with not mentioned above but that you feel would be useful to us, then please write in skills/experience section) |  |

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| **When would you be available** (please tick all that apply)  Please note volunteering is within normal working hours | | | | | | | | | |
| Monday Morning | Monday Afternoon | Tuesday Morning | Tuesday Afternoon | Wednesday Morning | Wednesday Afternoon | Thursday Morning | Thursday Afternoon | Friday Morning | Friday Afternoon |
|  |  |  |  |  |  |  |  |  |  |

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| How did you hear of opportunities to volunteer with Age UK Gloucestershire? | | | |
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| **References** | | | |
| Please give the names and addresses of two referees (not family members) who can vouch for your character and suitability to work with people who may be vulnerable. | | | |
| Reference 1 name: |  | Reference 2 name: |  |
| What is you connection to this person? |  | What is you connection to this person? |  |
| Email address: |  | Email address: |  |
| Daytime contact telephone number: |  | Daytime contact telephone number: |  |
| Address: |  | Address: |  |

We ask everyone who wants to volunteer for Age UK Gloucestershire to disclose all convictions, including spent ones. Work as a volunteer for Age UK is covered by the exemption order of 1975 relating to section 4(2) and section 4(3b) of the rehabilitation of offenders act 1974. The information you give us will be held in strict confidence.

Please note, many of our voluntary positions require a DBS check

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| Do you have any criminal convictions/cautions? | Yes | No |

If ‘yes’, please give details in a letter and send this in an envelope marked ‘confidential’ to Chief Executive Officer at the address on the first page.

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| The information you have given on this form is entirely confidential and will be kept for monitoring purposes only. The information is not divulged to any third party. The information is stored in the Age UK Gloucestershire CRM in accordance with our responsibilities under the data protection act.  As a volunteer, I will:   1. Act in the best interests of older people 2. Contribute to a positive and inclusive environment 3. Protect myself and others from harm 4. Do the right thing in the interests of Age UK Gloucestershire 5. Keep our data, systems and property safe and secure 6. Respect and protect rights to privacy 7. Communicate in an accurate, honest and open way. 8. Complete training and necessary to support effective and safe volunteering. | | | |
| Signed: |  | Date: |  |