To register your interest in volunteering for Age UK Hertfordshire we need to obtain the following information. .

**PERSONAL DETAILS** — (please put a cross in the appropriate boxes where applicable)

|  |  |  |  |
| --- | --- | --- | --- |
| Surname |  | Title (Mr/Mrs/Ms) |  |
| Forenames |  |
| Address including Postcode |  |
| Telephone Nos. |  |
| Email address |  |
| Age  | [ ]  14 - 16 yrs (parental consent is required) [ ]  17 – 18 yrs [ ]  Over 18 yrs [ ]  Over 75 yrs |
| Do you hold a current driving licence? | [ ]  Yes [ ]  No  | Do you have use of a car whilst volunteering, if required? | [ ]  Yes [ ]  No  |
| Your current status | [ ]  student [ ]  working part time [ ]  working full time [ ]  unemployed [ ]  retired [ ]  other (please specify)       |
| Disclosure of Criminal Convictions We require all volunteers to declare whether or not they have any unspent convictions, cautions, reprimands or warnings? *Please note that applications are treated individually and having a criminal conviction will NOT necessarily prevent you from volunteering for Age UK Hertfordshire.*  | Do you have any unspent convictions, cautions, reprimands or warnings? |
|  | [ ]  Yes If YES, please supply dates and full details on a separate sheet and attach to this form | [ ]  No |
| Health Are there any health issues that may affect your voluntary work? This information is required to enable us to assess whether there are any reasonable adjustments we could make to assist you.  | [ ]  Yes If YES, please give details on a separate sheet and attach to this form. | [ ]  No |

**VOLUNTEER ROLE**

|  |  |
| --- | --- |
| Which volunteer role would you like to volunteer for? You may choose up to three.E.g. *Active Ageing Lunch clubs, Office/Admin, Befriending, Benefits, Digital Inclusion, Hertswise Dementia Hubs*  |  |
| Where did you hear about this volunteering role? |  |
| When would you be available to volunteer? | [ ]  Weekdays daytime [ ]  Weekday Evenings [ ]  Weekends [ ]  Occasionally  | Other (Please specify)       |
| Why do you wish to volunteer for Age UK Hertfordshire? If necessary, continue on a separate sheet and attach it to this form. |
|  |

Continued over/….

**REFERENCES**

Please provide the names and addresses of three referees (not relatives) who have known you for at least a year and that may be approached to provide a character reference. If possible, please provide a present or past employer. These referees are NOT contacted until after you have discussed the volunteering role with a Coordinator and confirm that you are happy to proceed.

[ ]  I give consent for Age UK Hertfordshire to approach the referees below:

|  |  |
| --- | --- |
| Name |  |
| Email address (if known) |  |
| Telephone Number |  |
| In what capacity is the referee known to you? |  |

|  |  |
| --- | --- |
| Name |  |
| Email address (if known) |  |
| Telephone Number |  |
| In what capacity is the referee known to you? |  |

|  |  |
| --- | --- |
| Name |  |
| Email address (if known) |  |
| Telephone Number |  |
| In what capacity is the referee known to you? |  |

Age UK Hertfordshire will collect, store and use the personal data provided by you for your volunteer application in accordance with General Data Protection Regulation 2018 and our Privacy Notice (Recruitment) which is available on our website: <https://www.ageuk.org.uk/hertfordshire/about-us/privacy-notice/>

I give consent for Age UK Hertfordshire to collect, store and use the personal information about me in accordance with General Data Protection Regulation 2018 as outlined above.

The information given in this form is, to the best of my knowledge, true and accurate

|  |  |  |  |
| --- | --- | --- | --- |
| Signed |  | Dated |  |

**PLEASE RETURN BY EMAIL OR HARD COPY TO THE ADDRESS AT THE BOTTOM OF THE PREVIOUS PAGE**