

AGE UK HERTFORDSHIRE PERSON SPECIFICATION

POST TITLE:		Support Worker to Dietetics
The requirements stated below relate solely to the duties and responsibilities laid out in the Job Description. Applicants should provide evidence of their ability to meet the following criteria. NB: In your personal statement on the application form, you should cover all criteria in turn, as each will be assessed and marked during short-listing.		
	CRITERIA	METHOD OF ASSESSMENT
	KNOWLEDGE	
1	Knowledge of Mental Health and Health Service (Essential)	A&I
2	Knowledge of the voluntary and statutory sector (Essential)	A&I
	SKILLS & ABILITIES	
3	Empathy (Essential)	A&I
4	Ability to undertake own administrative duties and record keeping (Essential)	A&I
5	Productive and effective team member (Essential)	A&I
6	Ability to follow policies and procedures (Essential)	A
7	Computer literate (Essential)	A&I
8	Ability to work with confidentiality (Essential)	A
9	Interest in mental health activities and their therapies (Desirable)	A&I
10	Good written and verbal communication skills (Essential)	A
11	Excellent presentation skills with the ability to deliver talks to various groups (Essential)	A
	EXPERIENCE	
12	Experience in a health or social care setting (Desirable)	A
13	Experience of delivering healthy eating and/or social support services to the community (Desirable)	A&I
	QUALIFICATIONS, TRAINING & EDUCATION	
14	Good general education, including a qualification in English and Maths (Essential)	A
15	Evidence of further education or vocational training in either mental health, physical activity, healthy eating and/or digital inclusion (Desirable)	A&I
	ATTITUDE & PERSONAL CIRCUMSTANCES	
16	Confidence to work autonomously (Essential)	I
17	Confident and self motivating (Essential)	A
18	A commitment to equal opportunities and anti-discriminatory practices (Essential)	I
19	A commitment to quality and standards (Essential)	A
20	Full driving license (Essential)	A
21	A car with business insurance	A

22	Daily access to transport and willingness to travel around the area as extensive travel is required throughout Hertfordshire(Essential)	A&I
23	Ability to work occasional evenings and weekends (Desirable)	A&I

METHODS OF ASSESSMENT: KEY TO ABBREVIATIONS	
A	Application Form (these are also shortlist criteria)
I	Interview