

## Wondering what to do this summer?

**Develop your skills, gain valuable experience,  
and secure employment with Itec.**

At Itec Skills we support Londoners into a career-focused routine and facilitate a pathway to employment or an apprenticeship, by way of our traineeship programme.

Our traineeships consist of employability training, functional skills support, and a high-quality, sector-focused work placement. Our dedicated mentors will be on hand to support you throughout the process.

### About you:

- ▶ **Age:** 19-24
- ▶ **Location:** Living in London
- ▶ **Education:** No more than a level 3 qualification
- ▶ **Employment:** Not in full-time employment

### Work placement vacancies:

- ▶ **Operations Executive Assistant** in South Woodford
- ▶ **Customer Support** for a software start-up in Hoxton
- ▶ **Researcher** for a creative media agency in Shoreditch
- ▶ **Trainee Sales Advisor** for an estate agency in Harrow
- ▶ **Office Support** in Westminster
- ▶ **Trainee Joiner** in Tower Hamlets



Please contact Francesca on **07825537440** or  
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