**Job Application Form**

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| **Title of Post:**  |
| Please return completed form to: Age UK Kensington & Chelsea 1 Thorpe Close London W10 5XL |
| **PERSONAL DETAILS Telephone** |
| Surname:First name(s):Address: |  | Telephone:Mobile:Email: |  |
| Are there any restrictions on you taking up employment in the UK? Yes □ No □(If yes, please provide details) |
| **EDUCATION** Aged 16 onwards(you will be required to produce evidence to support your statement prior to appointment) |
| **Examinations/Degrees passed** | **Dates** | **Name of College/school** |
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| **EMPLOYMENT HISTORY** Details of all previous employment, most recent first (continue on a separate sheet if necessary) |
| **Job title and main responsibilities** | **Name of employer** | **Employment dates and reasons for leaving** |
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| In addition, please list any other skills, training received and courses attended that may be relevant to your ability to undertake this role: |
| **EMPLOYMENT** |
| Please summarise the main duties and responsibilities in your current or most recent job: |
| **FINAL SALARY** |
| Please give details of your final salary: |
| **LENGTH OF NOTICE** |
| Please give length of notice required: |
| **SUITABILITY FOR THE POST** |
| Please give a written account of your skills and personal qualifications, which you think, would make you suitable for the post. **You must address each requirement in the person specification.**  Continue on a separate sheet if needed.**Please use this space to provide any other information you would like to offer in support of your application?** |
| **EQUALITY ACT 2010**Please indicate if you have any requirements to enable you to attend an interview and your requirements below (e.g. wheelchair access, sign language, etc.)      |
| **REFERENCES – One must be your current or most recent employer.** |
| **Name:****Relationship to you:****Address:****Tel Number:****e-mail:****May we contact them at this stage?** | **Name:****Relationship to you:****Address:****Tel Number:****e-mail:** **May we contact them at this stage?** |
| I declare that, to the best of my knowledge, the information given in this form is correct.**Signature: Date:** |