**Volunteering Opportunities in Retail, Digital, Logistics**

**Location: Online Retail Hub - Accrington, Lancashire**

**Days: 1-3 days per week**

Are you looking to hone your practical skills in Retail, Digital & Logistics whilst volunteering?

Age UK Lancashire is a local charity dedicated to supporting the older people of Lancashire and our successful and expanding charity retail business is essential to our ability to achieve our mission.

We have recently set up our e-commerce offering & now need support for our Online Retail Manager as we build this area of the business.

Every item sold on our Retail platforms helps raise vital funds for our charity which supports the elderly & vulnerable in Lancashire every day.

You will gain experience across Retail & Logistics by:

* Sourcing Products
* Researching Items
* Organising Bays
* Photographing Stock
* Online Listings
* Customer Service
* Marketing Activity
* Packaging Items
* Posting/ Delivering Orders
* Recording Sales

As well as working across the following Digital platforms:

* Facebook
* eBay
* Amazon
* Website

The skills we would be looking for are:

* Computer literate, including Microsoft Office
* Understanding of Digital Platforms & Marketing
* Positive attitude & confidence to voice ideas
* Commitment & punctuality on days of work

We will provide:

* Dedicated Line Manager for support
* Opportunities to increase skill sets
* An open & friendly place of work

If this sounds like something you would enjoy we would be delighted to hear from you. Please send an email with a little information about yourself & why this role would be a good fit for you to: Martyn Hillier, Online Retail Manager [mhillier@ageuklancs.org.uk](mailto:mhillier@ageuklancs.org.uk) or [volunteerrecruitment@ageuklancs.org.uk](mailto:volunteerrecruitment@ageuklancs.org.uk)