

PERSON SPECIFICATION

POST: CARE ASSISTANT DRIVER

Please ensure that you show **how** you meet the following requirements when completing your application form.

	ESSENTIAL REQUIREMENTS	METHOD OF ASSESSMENT
1.	SKILLS/KNOWLEDGE/QUALIFICATIONS (if any) Educated to GCSE/NVQ2 level or the equivalent work related experience in a care sector if applying for both parts of the role.	App Form/Interview
2.	Full UK driving licence with D1 classification.	Interview
3.	Demonstrate driving experience of passengers and use of wheelchair accessible transport	Interview
4.	Successful driving assessment	2 nd stage interview
5.	Ability to meet insurance criteria in line with driving minibuses. <i>Driving License copy required at interview stage with authorisation to check</i>	Interview
6.	Ability to demonstrate working within a team environment as well as working on own initiative	App Form/Interview
7.	Ability to demonstrate an awareness of the issues facing older people and the ethos of AgeUK Leicester Shire & Rutland	App Form/Interview
8.	Able to communicate with people at all levels, including older people.	App Form/Interview
9.	Ability to demonstrate an awareness of data protection legislation and confidentiality in relation to staff and service users	App Form/Interview
10.	Knowledge of safeguarding guidelines & Health & Safety in relation to working practices	App Form/Interview
11.	Ability to support people in the group with a range of social activities.	App Form/Interview
12.	Knowledge of working within a multi-cultural environment and an ability to implement policy in relation to fellow workers and service users with regard to equality and diversity issues.	App Form/Interview
13.	Experience of assisting people with personal care needs whilst protecting privacy and dignity if applying for both parts of the role.	App Form/Interview
14.	Ability to handle money in line with Age UK policy and to submit accurate and timely records.	App Form/Interview
	Ability to assist clients in walking, transferring between sitting/standing within safe moving and handling guidelines.	App Form/Interview
15.	OTHER CRITERIA Knowledge of the work of volunteers in the voluntary sector.	App Form/Interview
16.	An understanding of working with older people with memory problems.	App Form/Interview