Terms and Conditions of Employment

HOME HELP – DEEP CLEANER

Contract:	**Zero Hours**
Offer of Employment:	Subject to two written references satisfactory to Age UK.
Employment	Subject to a six month probationary period with a three and five month review.
Disclosure of Record:	The successful applicant is required to apply to the Disclosure & Barring Service (DBS) and any offer of employment will be subject to receipt of a satisfactory Enhanced Disclosure certificate. The cost of a DBS check (currently £53) will be deducted from your final salary if you leave employment within the first six months.

Rates of Pay:

£12.57 per hour (08.00 – 20.00)
£13.57 per hour - Weekday evening (20.00 – 08.00)
£13.57 per hour - Weekend daytime (08.00 – 20.00)
£14.57 per hour - Weekend evenings (20.00 – 08.00)
                and bank holidays

Paid calendar monthly directly into bank/building society account on the last day of the month. Payment is made in respect of the pay period commencing on the 15th of the previous month and ending on the 14th of the current month i.e.15th June to 14th July paid into bank account on 31st July.

Annual Leave:	1st April to 31st March – paid at a rate of 12.07% of your hourly rate for every hour worked.
Sick Pay:	The post of Home Help – Deep cleaner is not entitled to a Company Sick Pay Scheme.
Category 2 (Private Car User Mileage)	40p per mile and is subject to change.
Car Park	The postholder is not eligible for a car park space at Age UK Leicester Shire & Rutland, Lansdowne House, 113 Princess Road East Leicester, LE1 7LA.
Pension:	Automatic enrolment applies and eligible jobholders (as defined by the government) will automatically be enrolled into the pension scheme within three months of commencement of employment. In the meantime, if you wish to join the scheme you should contact the Payroll Department at Lansdowne House. Further information will be sent to you on or before your first pay day.

Increments: Cost of living awards negotiated annually, if awarded, are normally effective from 1st April each year.