

Volunteer Role Description

ROLE:	Bucket Collector Volunteer
ROLE PURPOSE:	To raise money for the charity by standing outside a supermarket with a collection bucket.
ACCOUNTABLE TO:	Marketing & Income Generation Department

DUTIES AND RESPONSIBILITIES

1. To be willing, on the request and under the direction of a member of Age UK Leicester Shire & Rutland staff, to stand outside a supermarket with a collection bucket.
2. Be willing to talk to people and ask for help without being aggressive in any way.
3. Not always easy but try to avoid talking to one person for an excessive amount of time.
4. Wear identification as an authorised collector for Age UK Leicester Shire & Rutland.
5. Register as a collector at the supermarket if required.
6. Avoid theft of the money collected or personal injury.
7. Shaking of tins is disapproved at some supermarkets so if you do it at all, do so in an unobtrusive way.
8. Hand the money over to appropriate person as directed at the end of 2 hours.
9. Do not block the way for customers.
10. Accept rejection and don't take it personally.

The duties and responsibilities listed are intended as a summary and may be varied from time to time in consultation with the volunteer concerned.

The role description is intended to clarify the duties and responsibilities of the volunteer and is for the benefit of all concerned. It does not form the basis of a contract of employment.

SKILLS AND EXPERIENCE

Essential

1. Smart appearance
2. Polite manner
3. Good verbal communication skills
4. Reliable and committed
5. Ability to work in a team

Desirable

1. Previous experience of raising money through bucket collections
2. Awareness of rejection from customers

Working Pattern: The number of days and hours will be negotiated between the volunteer and line manager/supervisor.

What we offer:

- The chance to be part of an exciting team who will support and develop you with ongoing training
- The opportunity to be involved with outings with our service users
- The chance to make a real contribution to Age UK Leicester Shire and Rutland's work
- Paid travel expenses

A volunteer is someone who provides **unpaid** support to Age UK Leicester Shire & Rutland