



Volunteers Christmas Party, 2022

Becoming Our Treasurer

Recruitment Pack

Contents

- p3 About Age UK Lewisham and Southwark
- p4 Our Services
- p5 What our service users say about us
- p6 What our staff say about us
- p7 Role Description (including How to Apply)
- p9 Equity, Diversity & Inclusion

About Age UK Lewisham and Southwark (AUKLS)

3

We are a local, independent, self-funded charity that exists to improve the lives of older people in Lewisham and Southwark, and have been working to achieve this for more than 40 years. We work to our core values which include being fair and equal as a service provider, employer and partner. We enjoy an open and participative working environment, where teamwork, collective responsibility and delegated authority are central to this process. A key element of all roles is to develop and maintain the organisation's working ethos and culture.

Our Purpose and Vision

To improve the lives of older and vulnerable people in the London Boroughs of Lewisham and Southwark, working towards a future in which older people are valued, safe and empowered to make choices about their lives

Our Mission

Age UK Lewisham and Southwark aims to empower and enable older people to lead fulfilled lives by:

- Providing services and support that address poverty and isolation
- Protecting the human rights of local older people
- Promoting health and wellbeing
- Connecting older people with their communities
- Working positively with partners across all sectors

Our Values

- We recognise older people as individuals with diverse talents and needs
- We are fair and equal as service provider, employer and partner
- We are opposed to ageism and discrimination in all forms
- We are collaborative in our approach to work
- We are a dynamic, credible, trusted and sustainable organisation

Our Strategic Aims

- To deliver services that people want and need
- To proactively identify and respond to local needs
- To maintain and increase the resilience of AUKLS

Age UK Lewisham and Southwark (AUKLS) is a charity registered with the Charity Commission (Number 296862) and a company limited by guarantee registered in England and Wales (Number 02118525).

Although we are a brand partner of the national Age UK charity, we are an independent organisation relying on local funding.



Our services

**In
Southwark**

- The Healthy Living and Learning Centre provides activities for older people living independently like Cheerleading Dance Classes or Pasta Making.
- Our Stones End Day Centre welcomes older adults with care and support needs.
- Ageing Well Southwark helps older people to find out about all the support and services available to them locally.
- The Handyperson service helps with a wide range of jobs in our clients' homes to keep them living safely and independently.

**In both
boroughs**

- The Information and Advice service helps older people to understand their rights and options to maximise their income, access the right care and decent housing.
- Happy Feet provide a toe nail cutting service.

**In
Lewisham**

- Community Connections helps vulnerable adults aged 18+ to find the right support and services for their health and wellbeing.
- Befriending matches volunteers with isolated adults for a weekly chat.
- Community Transport matches volunteers who are happy to accompany vulnerable adults who can't use public transport to their appointments.
- The Community Development team supports local groups to develop new activities, network, follow best practice and thrive, to the benefit of their service users.
- The Lewisham Dementia service runs enjoyable activities for people with dementia and their carers.

What our service users say about us

I am extremely grateful for the kindness and love of you and your colleagues. This kindness of yours in the end year was divine gift for me and I will never forget it.

I felt comfortable and reassured.

Thank you very much for all the care you've taken, and thank you very much indeed for the volunteer's visit.

Good service you have going on there!

Thank you so much for all of your help. It was so lovely to speak to an actual person rather than a machine for once!

Many thanks for your help. A warm and non-abusive conversation made it possible for me to put my pride aside and pursue getting support from the service you recommended. Your approach was compassionate and respected my dignity. God bless and empower in all that you do.

Thank you very much for the help today. Even if it didn't seem so, just the talking a little kind of gave me a slight sigh of relief and relaxed a bit more from the extra help. I will definitely try and go there probably Monday if I can.

Thank you to all the staff at Community Connections – you are all amazing!

I learned so much from Leanne, who worked dedicatedly with me-- about the language of fundraising bids, how to answer funders' questions, how to calculate how much to ask for, presenting a budget, editing and refining applications and more. I also learned so much about how to tell our organisation's story and convey our impact as well as framing up a budget. Leanne was a delight to work with and so good at her job. I can't emphasise enough how beneficial this programme was.

What our staff say about us

I've thoroughly enjoyed the bonds I've created with the staff at Age UK Lewisham and Southwark and really appreciate how friendly and welcoming everyone here is. Everyone is always so willing to help each other which really makes you feel like part of the team and an integral part of AUKLS. I enjoy the autonomy we have over our caseload and like that we're given opportunity to be creative within our role – it's never a boring day at AUKLS!

I love working for Age UK Lewisham and Southwark because it allows me to support vulnerable adults and people who experience chronic loneliness and isolation daily. I love that I can contribute significantly to a harmonious society, especially in communities that most need collaborative endeavours. As a new Community Facilitator, I am impressed and fascinated by how supportive, friendly and involved all my colleagues are, including the management team. I love how empowered in making decisions and how autonomous we are allowed to be in our work with our lovely clients, who are at the core of the solutions to their situations and only need a little encouragement to pursue taking care of their well-being in a creative, fun, yet effective manner.

When I first joined AUKLS, I had a goal to improve my professional skills, and I have certainly achieved this. AUKLS provides a great environment for employees to develop professional skills through training and the flexibility and autonomy we're given within the role. Working at AUKLS has increased my confidence and allowed me to enhance my communication, problem-solving and interpersonal skills.

I feel very grateful to be working at AUKLS. There is a working culture of openness, creativity and sincerity. The managers encourage us to bring our own personalities to the role, and there is lots of support available. The job allows you to empower people to make small and big changes, and seeing how our work impacts people's lives to increase their agency and improve their wellbeing is a great joy of the work!

Role Description

ROLE:	Treasurer (Board of Trustees)
LOCATION:	Hybrid (London-based charity with flexible arrangements)
COMMITMENT:	4 Board Meetings & 4 Finance Sub-Committee Meetings per year plus ad-hoc support
TYPE:	This is a voluntary role. Reasonable expenses incurred in relation to trustee duties can be reimbursed, subject to prior agreement with the Chair or Chief Executive
CLOSING DATE:	TBC

Help shape better lives for older people in Lewisham and Southwark

Age UK Lewisham and Southwark is a dynamic local charity committed to improving the lives of older people across two of London's most vibrant and diverse boroughs. We support over 5,000 older people each year through life-enhancing services: from day centres to advice, befriending to wellbeing activities, and much more.

As part of the national Age UK network, we combine grassroots community knowledge with trusted service delivery. Our goal is a community where older people are valued, supported, and empowered to lead fulfilled lives.

The Role – Treasurer

As Treasurer and Trustee, you will play a key role in helping us achieve our mission. You will:

- Oversee the charity's financial strategy and health, ensuring good governance and sustainability.
- Chair our Finance Sub-Committee and lead Board discussions on finance, investments, reserves, and risk.
- Support and challenge the CEO and Finance Director, providing strategic advice and guidance.
- Help drive long-term impact by ensuring robust financial planning aligns with our services for older people.

You will work closely with a committed group of Trustees and a skilled management team, making a meaningful contribution to the community.

What We Are Looking For

We're keen to hear from people who:

- Are qualified accountants (ICAEW, ACCA, CIMA, CIPFA) or experienced senior finance professionals.
- Have excellent financial acumen, with the ability to communicate financial information clearly to non-finance colleagues.
- Have some experience of charity finance, fundraising and pension schemes.
- Have an interest in good governance and strategy and are effective team members.
- Share our commitment to improving the lives of older people and promoting equity, diversity, and inclusion.

Experience as a trustee is helpful but not essential - support and induction will be provided.

Time Commitment

- Board of Trustees: Meets 4 times per year (evenings, hybrid).
- Finance Sub-Committee: Meets 4 times per year (Treasurer chairs).
- Additional availability to liaise with the Chair, CEO, and Finance Director (typically monthly).
- Attendance at the Annual General Meeting and Annual Away Day.
- Total commitment: approx. 6-8 days annually with flexibility and remote options.

Why Join Us

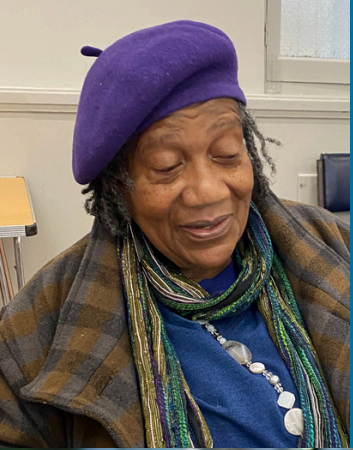
- Make a tangible difference in your local community.
- Gain or deepen non-executive leadership experience.
- Join a friendly, committed Board with a positive culture of teamwork.
- Be part of an organisation that values diversity, inclusion, and personal development.

How to Apply

Please send a CV and a short covering note outlining your interest to: recruitment@ageuklands.org.uk. We welcome conversations ahead of application—please contact our Chair of Trustees via chair@ageuklands.org.uk.

We welcome and encourage applications from all backgrounds and particularly from underrepresented groups.

Equity, Diversity and Inclusion



Age UK Lewisham and Southwark is fully committed to equal opportunities and any discrimination or harassment on the grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex or sexual orientation will not be tolerated. If you would like to see our full Equal Opportunities & Valuing Diversity Policy, please contact recruitment@ageuklands.org.uk.

We are committed to providing equal opportunities for everyone regardless of their background during any recruitment process. We acknowledge that people from certain backgrounds are under represented in volunteer roles, as in the wider workforce and we are committed to doing everything we can to correct this.

We are particularly keen to receive applications from: Older people; Black, Asian and minority ethnic people; disabled people (including hidden disabilities) and/or neurodivergent people; people who identify as LGBTQ+; people with experience of mental health issues; parents and/or carers; migrants; people who identify as working class now or in the past; and people at the intersection of these experiences.

We are committed to inclusive and fair working practices, so during the application process we will make reasonable adjustments for individuals with disabilities and/or neurodivergence.

A supportive working environment can be defined as an environment where contribution is recognised, encouraged and rewarded. Staff and volunteers alike expect to be encouraged to develop personally and professionally and to acquire new skills. All staff and volunteers must promote this environment as part of their roles and responsibilities.

AUKLS is proud to be a Disability Confident Committed Employer.