

# STAYING COVID-19 SECURE IN 2020

We confirm we have complied with the Government's guidance on managing the risk of COVID-19

## FIVE STEPS TO SAFER WORKING TOGETHER

1. We have carried out a **COVID-19 Risk Assessment** and shared the results with the people who work here.
2. We have **cleaning, handwashing and hygiene procedures** in line with the guidance.
3. We have taken all reasonable steps to **help people work from home**.
4. We have taken all reasonable steps to **maintain a 2m distance** in the workplace.
5. Where people cannot be 2m apart, we have done everything practical to **manage transmission risk**.

Signed On Behalf of Age UK Lincoln & South Lincolnshire:



CEO

13<sup>th</sup> May 2020

For more information contact our Health & Safety Officer on: 03455 564144

Or the Health & Safety Executive at [www.hse.gov.uk](http://www.hse.gov.uk) or call 0300 003 1647