

Application for EMPLOYMENT with Age UK Sevenoaks & Tonbridge

**Please write in block capital letters, using black ink
Where necessary continue your answers on a separate sheet of paper**

Post applied for:						
Where did you see the advert?						
Surname:		Forenames:				
Address:		Telephone:				
		Home:				
		Work:				
		Mobile:				
		Email:				
Name & address of present /most recent employer:						
Telephone:						
Current position:						
Brief description of duties:						
Date Commenced:		/		/		
Current Pay:						
Period of notice required by present employer:						
References:						
Please give the names & address/es of two referees, one of whom should be your current or most recent employer.						
1.				2.		
Telephone				Telephone		

Education:

Subjects	Qualification	Grade	Year

Previous employment:

Name & address (most recent first)	Position	Date from/to	Pay	Reason for leaving

Supporting statement: Please give details of the skills/experience you have that meet those listed in the person specification.

Health:

Please state the number of days you have been absent from work in the past twelve months.

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Equality Act:

Do you have a disability or any health conditions which may impair your ability to carry out the duties described on the job description or attend an interview?

Yes	No
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If so, please list your requirements below (e.g. wheelchair access, sign language, large print information etc.)

Other Information:

Are you, to your knowledge, related to any executive member or employee of Age UK Sevenoaks & Tonbridge, if so please give details below

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Please include any other information, if you wish, to support your application.

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The information given in this application is, to the best of my knowledge, true and accurate.

Signature of Applicant		Date	/		/	
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Are you enclosing a CV?	Yes	No
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Please note that ALL employment is subject to enhanced DBS checks.

Criminal Record Declaration

This post is not exempt from the Rehabilitation of Offenders Act. We only ask applicants to disclose convictions which are not yet 'spent' under the Employment of Ex-Offenders and Rehabilitation of Offenders Act 1974 (Exceptions Order) 1975.

Do you have any 'unspent' convictions? **Yes / No**

If you have answered **Yes**, we will sent you an additional form to complete