# Deputy Shop Manager (Didsbury shop) job description

**Job title:** Deputy Shop Manager

**Location:** Didsbury, Manchester

**Hours:** Full-time (35 hours a week)

**Salary:** £12.21 per hour (£22,222.20 per year)

**Application deadline: 11th July**

Do you love vintage style, upcycling, and the idea of working for an independent charity? We may well have the ideal career opportunity for you at our Didsbury boutique.

We’re looking for a warm, reliable, and hands-on Deputy to help run our vibrant shop filled with upcycled furniture, unique textiles, and beautiful pre-loved items. You’ll support the Shop Manager with day-to-day tasks and take the lead when they’re away.

**What You'll Be Doing:**

* Helping to maintain our welcoming and inspiring space for customers and volunteers
* Supporting the Shop Manager and stepping in to run the shop when needed
* Managing stock and pricing items
* Supervising and supporting our amazing volunteers
* Handling cash and keeping things running smoothly behind the scenes
* Providing cover at other local shops from time to time
* Making sure we follow health & safety and equal opportunities policies

**What We’re Looking For:**

* Someone honest, trustworthy, and full of initiative
* Retail experience (even better if it’s in fashion, furniture, or homewares)
* Great communication and people skills
* Comfortable handling cash and keeping basic records
* A love for sustainability, second-hand treasures, and all things vintage

Whether you’re looking to grow your retail experience or just love the idea of working in a shop with real heart, we’d love to hear from you.

Apply now by sending your CV and a completed application form to [rick.hartley@ageukmanchester.org.uk](mailto:rick.hartley@ageukmanchester.org.uk).