**Volunteer Role Description**

**Manicure/Nail Cutting Volunteer**

**Role Purpose**

Nail cutting is one of those things we often take for granted, but for many older people it becomes increasingly difficult to manage, leading to painful feet and contributing to problems with mobility, falls and eventually isolation. We are looking for volunteers with a passion for helping older people in their local community! Do you have great practical and social skills to undertake this role in a way which makes people feel at ease? We are looking for a commitment of one half day weekly (or even monthly) at Age UK Merton or a local community venue. We hope to eventually develop a service for people who need to be visited in their own home. You will receive full training and be supported throughout your role.

**Key Tasks**

* Meet our clients at Age UK Merton or a local community venue
* Work with staff in the centres to co-ordinate the service
* Arrange the distribution and care of the instruments needed for the service
* Collect the money from the client and arrange the transfer of the monies as agreed
* Complete basic record keeping
* Treat the client with respect, clearly communicating with them and getting their consent at all times
* Where relevant, offer other services to the client, either provided by Age UK Merton or by another organisation
* Adhere to all Age UK Merton’s policies and procedures including safeguarding, data protection and confidentiality
* Participate in training sessions and other meetings as necessary
* Work as part of a team with other Age UK Merton volunteers and staff

**Skills we look for**

* Good practical skills – precision, attention to detail, ability to safely use nail cutters
* Good eyesight
* Awareness of Health & Safety measures
* Patient and personable
* Ability to follow simple procedures and complete basis record keeping