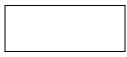


VOLUNTEER APPLICATION FORM



You can fill in this form electronically. Click on a grey box to turn it blue, then type. Please save the document and either email it to us or print it out and post it. Please refer to the guidance notes when completing each section. Where necessary continue your answers on a separate sheet, which may be typed. Please note that CVs are not acceptable and will be discounted.

Title:							
Surname:			Fore	enames:			
Address:							
			Pos	tcode:			
Home tel:			Wor	k tel:			
Mobile tel:			ema	ail:		 	
Do you drive?	[Yes	6		No		
Do you have ι	use of a car?	Yes	6		No		

What area of Volunteering are you interested in? Please type 'Yes' or 'No'

Helping prepare and serve meals at lunch clubs	Helping sort donations or serve in a charity shop	
Serving in the Snack & Chat Cafe	Visiting and befriending an older person in their own home	
Helping at our Kiln Farm furniture store	Driving older people to lunch clubs	
Providing computer training for over 55s in CMK	Helping with general office work or reception at Peartree Bridge or Kiln Farm	
Helping with fundraising events	Being an advocate for an older person	
Other	Walking Befriending	

Relevant skills

What skills or experience do you feel you can bring to the role/s you are interested in?

Is there anything you wish to tell us that might affect your ability to volunteer in this role/s?

Emergency contact

Name:		Re	elationship:
Telephone num	nbers:		

References

As most of our services involve working with older people, we take up references for all volunteers. Please give the name and address of two people who have known you for at least a year and are willing to give you a reference.

These <u>must not be a relative or partner</u> and, if possible, one should be a professional, for example a present or former employer, local government officer, parish priest, or someone for whom you have previously worked in a voluntary capacity. **(At least one reference must be from someone residing in the UK or ROI)**

1.	2.	
Name:	Name:	
Address:	Address:	
Postcode:	Postcode:	
Tel no:	Tel no:	
email:	email:	

Rehabilitation of Offenders Act 1974

Age UK Milton Keynes recognises that it has a duty of care to vulnerable older people to take account of offences that may have a direct bearing on a person's suitability for a volunteering role and as such are exempt from the Rehabilitation of Offenders Act and must declare all past and spent convictions.

A criminal record will not necessarily prevent you from volunteering for Age UK Milton Keynes

All prospective volunteers will be entitled to expect confidentiality for information supplied about past convictions and any unauthorised disclosure of this information or related discrimination will be treated as a serious matter by Age UK Milton Keynes. If you have been convicted of a criminal offence, please enclose details in a sealed envelope, (this will be discussed at interview).

I have been	convicted of a	criminal	offence
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Yes No

Declaration

The information given in this form is, to the best of my knowledge, true and accurate. I understand that it will be used, IN CONFIDENCE only for the purpose of my application to become a volunteer and any other volunteering opportunities for Age UK Milton Keynes and that any information stored on a database will be used only in accordance with current data protection legislation.

Signed:	Date:	

We would like to keep you updated about our services and events by email.

Equal Opportunities Monitoring Form

The following information is **not obligatory** and is for statistical purposes only. It will be treated in the strictest confidence. Thank you for your co-operation.

The Equal Opportunities Policy of Age UK Milton Keynes states we will not unjustifiably discriminate against anyone on the grounds of age, gender, race, disability, religion or marital status. In order that we can measure the impact of this policy, and continue to develop relevant personnel policies, please complete this form.

The information on this page is confidential and will be used for the monitoring purposes only and will not be available to people who are short-listing or interviewing.

Name: (optional)		
Post applied for:		
Male/Female:	Date of birth:	

Nationality:

White British	Bangladeshi
White European	Chinese
Other White	Other Asian
Black British	Mixed British
Black Caribbean	Mixed Caribbean
Black African	Mixed African
Other Black	Other Mixed
British Asian	Other Ethnic
Indian	Prefer not to say
Pakistani	

With a Disability (Registered)

With a Disability (Unregistered)	Yes	No	
	Yes	No	
	100	140	

How did you find out about this role? Please state the source of the advertisement.



All data provided is covered under current Data Protection Legislation