

Corporate Support Structure

HR & Training

HR & Training Manager - Suzanne Enguita

Reporting to the Group Chief Operating Officer, Suzanne ensures the effective and efficient provision of quality HR and Training functions across the Group and assists in the delivery of the People Strategy and organisational goals.

Senior Trainer - Patrick Hughes

Reporting to the HR & Training Manager, Patrick coordinates the learning and development of the Group's workforce and equips staff with the knowledge, practical skills and motivation to carry out work-related tasks.

HR Officers - Amanda Shotton, Peter Ferguson

Reporting to the HR & Training Manager, Amanda and Peter assist with providing a first class internal HR and Training service. They are also a point of contact for HR related queries across the group, and help produce, maintain and communicate the HR Strategy.

HR Assistant - Jennifer Turner

Reporting to the HR & Training Manager, Jennifer assists with providing a first class internal HR and Training service. Separate to her day-to-day role, Jennifer is also working towards her CIPD qualification.

Finance

Head of Finance - Sharon Robinson

Reporting to the Group Chief Executive, Sharon leads on the provision of strong financial control and support across the organisation, ensuring professional high quality services and standards are delivered.

Finance Manager - Sharon Douglas

Reporting to the Head of Finance, Sharon manages the day-to-day running of the Finance Team and supports the Head of Service.

Finance Coordinator - Amanda Peck

Reporting to the HR & Training Manager, Amanda and Peter assist with providing a first class internal HR and Training service. They are also a point of contact for HR related queries across the group, and help produce, maintain and communicate the HR Strategy.

Finance and Payroll Apprentice - Megan Glover

Reporting to the Finance Manager, Megan is responsible for processing and coordinating all aspects of payroll on a monthly and annual basis, supporting the group finance functions by ensuring financial controls, processes and reporting deadlines are met. Separate to her day-to-day role, Megan is also working towards her Level 3 finance qualification.

Marketing

Marketing Manager - Josh Smith

Reporting to the Group Chief Operating Officer, Josh works across the Group to engage with stakeholders to increase the visibility and understanding of Group products and services.

Marketing Apprentice - Holly Christie

Reporting to the Marketing Manager, Holly supports the marketing function for the Group including promotion to external stakeholders through communications activity including campaigns, marketing material and brand management, digital channels and media relations. Separate to her day-to-day role, Holly is also working towards her Level 3 marketing qualification.

Customer Service

Lead Customer Service Coordinator - Fran Chubb

Reporting to the Group Chief Operating Officer, Fran manages the day to day running of the Customer Service Team and projects.

Customer Service Coordinators - Judith Ellis, Sophie Xeros

Reporting to the Lead Customer Service Coordinator, Judith and Sophie work as part of the Customer Service Team to provide customers with support to access a range of services personal to their individual needs and aspirations. They provide a person-centred approach, helping each individual customer get quality, appropriate information and advice from the Group.