North Tyneside Volunteer Role Outline



Wellbeing Centre and Extra Care Schemes – **Activities Facilitator**

Project: Wellbeing Centres and Extra Care Housing **Time requirement:** Location: **North Tyneside**

Accountability: Required training: 2-3 hours per week - morning or afternoon sessions including weekends. Wellbeing Centre or Extra Care Schemes in

Kerry Parker - Head of Professional Care In-house supervision plus Induction programme (to include awareness of customers' requirements before commencing volunteering as well as manual handling, escort and wheelchair training as appropriate)

- General Volunteer Induction to include (Dementia Awareness) - Mandatory
- Wheelchair awareness Mandatory
- Basic health and safety awareness Mandatory
- Safeguarding Training

DBS (formerly CRB): Yes

Purpose of the role:

To liaise with staff to identify, organise and deliver regular weekly activities for customers (e.g. Bingo sessions, Arts & Crafts, Sing Along, Coffee mornings, Film Club, Pamper sessions, Gentle Exercise, guizzes, reminiscence groups etc)

Duties of the volunteer:

- To agree the content of sessions with Team Leader
- Supplies and any purchasing of materials to be agreed with Team Leader
- Set up room prior to customers arriving
- Greet customers on arrival and make them feel welcome

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- To encourage participation by customers where appropriate
- Deliver activity
- Enabling customers to increase interaction, aid memory and raise topics for discussion
- Make refreshments and help with tidying up
- Ensure staff are aware of any problems.

Skills that are required/desirable:

- Good communication skills especially verbal skills
- To be of a caring nature and enjoy working with older people
- Good listening skills
- Trustworthy
- Punctual & Reliable
- Patient
- Team player
- Organised

Benefits to the volunteer:

- Spending time with older people
- Making new friends and enabling customers to make more of life
- Feel good factor!
- Gaining new skills, knowledge and experience that are transferrable