

### COVID-19 Risk Assessment Form

|                    |   |              |             |               |                   |
|--------------------|---|--------------|-------------|---------------|-------------------|
| <b>Event Name:</b> | Bathing Service Plus, Simply Nails Nail Cutting Service and Sitting Service Plus. | <b>Date:</b> | 21 MAY 2020 | <b>Venue:</b> | COMMUNITY SETTING |
|--------------------|---|--------------|-------------|---------------|-------------------|

| What are the hazards? | Who might be harmed   | Controls Required   | Additional Controls  | Action by who?  | Action by when? | Done      |
|-----------------------|---|---|--|---|-----------------|-----------|
| Spread of Covid-19    | <ul style="list-style-type: none"> <li>Bathing Plus Service Staff,</li> <li>Simply Nails Nail Cutting Service</li> <li>Sitting Service Plus</li> <li>Clients, clinically vulnerable and elderly.</li> </ul> | Care Workers delivering personal care in a domiciliary setting.   | Age UK North West Kent; Infection Control Policy, <a href="https://www.nice.org.uk/guidance/cg139">https://www.nice.org.uk/guidance/cg139</a><br>Risk Assessment and Food Hygiene, Lone Worker Policy. Training, Infection Control, Risk Assessment, Food Hygiene Policy and Lone Worker Training.<br>Public Health England<br><a href="https://www.nice.org.uk/government/publications/covid-19-how-to-work-safely-in-domiciliary-care">https://www.nice.org.uk/government/publications/covid-19-how-to-work-safely-in-domiciliary-care</a> | Kate Smith, Community Services Manager<br>Tracey Johnson, Community Services Deputy Manager | 01 June 2020    | June 2020 |
|                       |   | Communicating with clients prior to arrival, to ensure households understand the social distancing and hygiene measures that should be followed once the Care Worker has arrived. | Contacting next of kin or representative where appropriate to advised on the social distancing and hygiene control measures.<br><br>Identifying clinically vulnerable clients with underlying health conditions.<br><br>There should only be the person having the personal care carried out in the room with the Care Worker, other household members must be in a different room.  | Kate Smith, Community Services Manager<br>Tracey Johnson, Community Services Deputy Manager | June 2020       | June 2020 |

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|  |  | <p>Communicating with clients to establish if they have COVID-19 symptoms, a persistent cough, high temperature and loss of taste.</p> <p>Digital thermometers to record clients temperature prior to start of duties.</p>   | <p>If the individual receiving care and support has symptoms of COVID-19, then the risk of transmission is minimised by safe working procedures, the wearing of PPE.</p> <p>Keeping the area of work well ventilated by opening windows whenever safe and appropriate.</p> <p>If over 37 degrees Centigrade, it is regarded as a high temperature and we will not provide the service. Seek medical advice.</p> <p>Staff can now be tested at Ebbsfleet; visit <a href="http://www.kentandmedwayccg.nhs.uk/your-health/coronavirus/coronavirus-testing-essential-workers">www.kentandmedwayccg.nhs.uk/your-health/coronavirus/coronavirus-testing-essential-workers</a></p> | <p>Management and staff.</p> <p>All staff.</p> | June 2020 | June 2020 |
|  |  | Care Plans; up to date and relevant to task.   | Staff advised of updated care plans.  | Management and staff.                          | June 2020 | June 2020 |
|  |  | Washing hands with hand sanitizer between visits and at the beginning and end of each shift.   | Wash with soap and water for 20 seconds.  | All staff                                      | June 2020 | June 2020 |
|  |  | <p>PPE (personal protective equipment</p> <p>Face shield/goggles to prevent the risk of droplets from the client's mouth, nose, lungs, or from body fluids.</p> <p>Cloth face coverings; laundered after use</p> <p>Disposable gloves</p> <p>Disposable aprons</p> | <p>Instructions will be provided on how to clean and store face shields/goggles immediately after use.</p> <ul style="list-style-type: none"> <li>Wash hands for 20 seconds with soap and water or hand sanitizer before and after use.</li> <li>Avoid touching their face or face covering and change if it becomes soiled or damp.</li> </ul> <p>Practice social distancing wherever possible</p> <p>Staff reminded that gloves are not a substitute for good hand washing with soap and water for 20 seconds. Public Health England guide How to work safely as a home carer, Putting on and removal of personal protective equipment (PPE)</p>                          | All staff                                      | June 2020 | June 2020 |

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|  |  | ID Badge must be visible and in date. Uniforms must be laundered at a hot wash after each shift.  |   | All staff                           | June 2020 | June 2020 |
|  |  | Cash payments; collected in a sealed envelope of clear polythene bag.   | To prevent cross-contamination.   | All staff                           | June 2020 | June 2020 |
|  |  | Equipment:<br>Folders, bath boards and thermometers must be wipe down after each use.<br>Simply Nails tools must be sterilized after each use.<br>Sterilized tools kept in sterilizer pouches until use.<br><br>Mobile phone; | Anti-bacterial wipes.<br><br>Autoclave sterilizer unit at office. Serviced regularly.<br><br>Fully charged and in credit. | Fresh Meal Staff and Catering Team. | June 2020 | June 2020 |
|  |  | Key Worker sign-displayed on dash board, visible, to show that it is essential travel.  |   | All staff                           | June 2020 | June 2020 |
|  |  | Ensure vehicle is kept road worthy, has fuel and is clean. Wipe down surfaces after each shift.   | Anti-bacterial wipes.   | All staff                           | June 2020 | June 2020 |

Name of person completing Risk Assessment (printed): KATE SMITH    Signature: .....    Date: 21 MAY 2020