

# Volunteer Application Form

## Personal Details

Title:

Name:

Address

Postcode

Home Telephone:

Mobile Number:

Email:

## Volunteering Roles

Are there any particular Volunteer Roles that you are interested in? (Please ✓)

Befriending Volunteer

Online Champion

Retail Volunteer

Foot Care Volunteer

Information & Advice Volunteer

Volunteer Ambassador

Board of Trustees

Volunteer Support Assistant

## What is your main reason for volunteering? (Please ✓)

To support a local charity

To meet new people

To add skills to your CV

Work Experience

Duke of Edinburgh Scheme

Other

## In which area(s) you'll be willing to volunteer? (Please ✓)

Bromsgrove

Redditch

Wyre Forest

## Please tick which day(s) and time(s) you are available to volunteer?:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
AM	AM	AM	AM	AM	AM	AM
PM	PM	PM	PM	PM	PM	PM

What skills, experience, hobbies and interests can you offer? (Please ✓)

Supporting Others

Professional

Interpersonal Skills

Promotion & Fundraising

Creative

Administration

Retail

Technology & IT Skills

Any there any other skills or interests you want to specify?

Please include details of any previous experience which may be helpful to the role?

Your Emergency Contact Details/ Next of Kin

Title:

Name:

Address:

Home Telephone:

Mobile Number:

Email:

Relationship to you:

Do you have any convictions?

Yes

No

If Yes please specify

**Is there anything else you would like to  
make us aware of?**

Yes                      No

If Yes please specify

**References**

Please give details of two people (who have known you for at least two years and are **not** family members) who we can ask for a reference to support your application:

**Reference One:**

Title	Name
Address	Postcode
Phone Number	Mobile
Email Address	Relationship to you
How long have you known the person?	

**Reference Two:**

Title	Name
Address	Postcode
Phone Number	Mobile
Email Address	Relationship to you
How long have you known the person?	

**Data Protection**

Age UK North Worcestershire comply with the General Data Protection Regulations (May 2018). By completing this form, you agree to your details being held by Age UK North Worcestershire and being used to process your application. For more details on how we use and look after your personal information, read our privacy policy at [www.ageuk.org.uk/brwf/privacy-policy/](http://www.ageuk.org.uk/brwf/privacy-policy/).

**Consent to Process Data**

It is necessary for Age UK North Worcestershire to retain certain personal data for the purpose of

- Reference checks, both personal and employment, where applicable
- DBS checks, where applicable
- Processing relevant expenses

Your data is stored both electronically and physically. We have a double password system in place to access the electronic data. The physical files are secured in a locked filing cabinet within a locked office.

We may need to share your data with third parties, this will be limited to the information requested and no excessive information will be forwarded.

We will also, from time to time, send correspondence to your private email address, advising of our organisation news, activities and appeals.

It is necessary that the data we **hold and process on you is accurate**.

- You can request to review the data we hold on you
- You can update your data at anytime
- You can request the data to be removed

In order to comply with the General Data Protection Regulations (May 2018) it is necessary that we gain your **explicit consent** to process and hold your personal data, by ticking the box you are agreeing consent.

None of your information will be used for third party marketing purposes.

I consent to Age UK North Worcestershire retaining my personal data for the purposes outlined above. (You have the right to withdraw consent at any time).

### Declaration

I declare that this information is, to the best of my knowledge, true and correct, and that if I am accepted as a Volunteer with Age UK North Worcestershire.

I agree to abide by the charity's policies and procedures rules concerning the responsibilities of a volunteer.

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Please return your completed Application Form to:**

**Age UK North Worcestershire(HR & Admin)**

**51 Windsor Street, Bromsgrove, B60 2BJ**

**Email: [HRAdmin@ageuknorthworcs.org.uk](mailto:HRAdmin@ageuknorthworcs.org.uk)**

**Any queries or concerns, please call HR/Admin on 01527 871840**

**For more information about Age UK North Worcestershire work as  
a local charity supporting older people across North  
Worcestershire:**

**Call 01527 570490 or Visit [www.ageuk.org](http://www.ageuk.org)**