

Trustee needed

We are looking to recruit a voluntary trustee for our Board of Trustees.

Trustee

For an initial three-year term

Age UK Northamptonshire is an independent and local charity, dedicated to making Northamptonshire a great place in which to grow old. Age is different for everyone and its challenges and demands are individual. At Age UK Northamptonshire we are many things to many people – a source of advice, information, companionship and support. We put the interests of older people living in Northamptonshire at the heart of everything we do, helping them to achieve and maintain their independence and wellbeing.

Age UK Northamptonshire has been supporting older people across Northamptonshire for over 70 years, especially those who are frail, vulnerable or have no family living nearby. We are at a pivotal stage in our journey. We are shaping the future of the Charity to review and update our services to ensure we meet the changing needs and expectations of older people. We are also looking to build a network of funding streams to secure the longer term sustainability of the organisation. By joining our Board of Trustees, you will play a critical role in forming our strategy and the roadmap for the next five years.

We are looking for a Trustee who has a range of skills and experience including leadership and senior management in the commercial sector or health sector or have senior legal or financial professional expertise.

Ideally, the successful candidates will be able to demonstrate:

- A track record of meaningful roles in the private, public or voluntary sector
- The ability to operate at Board level effectively in a significant organisation
- The ability to think creatively and strategically; the skills to challenge current thinking at Board level.
- The time commitment needed to make a difference to the charity – meeting twice quarterly, attend the annual away day and AGM as well as aligning with one of the services the charity provides.

How to apply

Contact the Chief Executive's office to advise which voluntary trustee role you are interested in applying for, along with a copy of your CV and full contact information via email to:

sharon.hepplescott@ageuknorthants.org.uk

If you have any queries in the interim call Sharon on 01604 611203.

ROLE DESCRIPTION TRUSTEE

Main tasks:

1. To ensure that the charity complies with its Memorandum and Articles of Association, Charity Law, Company Law and any other relevant legislation or regulations.
2. To ensure that the Charity pursues its charitable objects as defined in its Memorandum of Articles.
3. To ensure the Charity applies its resources exclusively in pursuance of its objects, i.e. the Charity must not spend money on activities, which are not included in its own objects, no matter how worthwhile or charitable those activities are.
4. To contribute actively to the Board of Trustees' role in giving strategic direction to the Organisation, affirming overall policies, defining goals, setting targets and evaluating performance against agreed targets.
5. To safeguard the good name and values of the Charity.
6. To represent the Charity at functions and meetings and help and support relationships with the Charity's stakeholders.
7. To help ensure the effective and efficient administration of the Charity.
8. To protect and manage the property of the Charity and to ensure the proper investment of the Charity's funds
9. To appoint the Chief Executive and monitor their performance
10. In addition to the above statutory duties of all Trustees, each Trustee should use any specific knowledge or experience they have to help the board of Trustees reach sound decisions. This will involve scrutinising board papers, leading discussions, focusing on key issues, and providing advice and guidance requested by the Board on new initiatives, or other issues relevant to the area of the Charity's work in which the Trustee has special expertise.