

Volunteer Minibus Escort

TO BE GIVEN TO VOLUNTEER



Volunteering Role:	Volunteer Minibus Escort
Reporting to:	Lead Driver/Day Centre Co-ordinator
Organisation:	Age UK Northamptonshire
Place of work:	Northamptonshire
Hours of work:	Monday – Friday (8:30-10:30am & 2:45-4:45pm) 4 Hours a Day

Volunteer position subject to Enhanced Disclosure & Barring Service (DBS) check

Role description	We need caring, patient people to help our clients enjoy their time at our Day Centres in Northampton and Kettering.
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Main Tasks	<p>To maintain high standards of care, safety and welfare of older people often with health problems attending the centre, at all times respecting the dignity of the individual and promoting independence.</p> <p>To relate to older people with special care needs living with Dementia, Parkinsons or other long-term health conditions.</p> <p>To maintain good professional practice, especially with regard to care and confidentiality.</p> <p>To be continually vigilant of the everyday needs of the client, reporting to the manager any problems that may arise.</p> <p>To assist the driver when escorting clients on the bus, ensuring their safety:</p> <ul style="list-style-type: none"> ○ Assisting clients with safety belts ○ Checking clients for signs of ill health ○ Ensuring clients are not left on the bus unattended ○ Escorting clients on and off the bus ○ Ensuring clients are escorted into their homes at the end of the journey <p>Training will be required in line with our policies and procedures.</p> <p>You may be asked to perform additional duties in line with the aims of the role which are reasonably required at the time.</p>
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The tasks and responsibilities shown above are not exhaustive and should be regarded only as a guide. The post holder will be expected to undertake any reasonable activities according to the needs of the service at the time. These will be subject to periodic review and may be amended to meet the changing needs of the service. The post holder will be expected to participate in this process, and Age UK Northamptonshire would aim to reach agreement as regards any changes.