VOLUNTEER APPLICATION FORM

Thank you for your interest in volunteering with us.
Please kindly fill out the below information and we will be in touch.

DATA PROTECTION

Information from this application may be processed for purposes registered by the organisation under the General Data Protection Regulation (GDPR) 2018. The GDPR gives you the right to request a copy of the information we hold about you. We want to make sure that your personal information is up to date so you can also request that this information is amended or deleted. If you would like a copy of the information we hold about you, please email or write to us at the address at the end of this form. We aim to comply with requests for access to personal information as quickly as possible and we will ensure we deal with requests within 1 month of receipt unless there is a justifiable reason for a delay.

How did you hear about us?	

Today's date:		Title (Mr, Mrs, Ms, Miss, Dr)	
First Name:		Surname:	
Preferred Name:		Date of Birth:	
Gender:		Ethnicity:	
Mobile Phone:		Home Phone:	
Email Address: **(Please supply)**			
Address inc. Postcode:			
First Language:		Other Languages Spoken:	
*Students Educational Name:		* Students only Placement Hours:	
*Students only Tutor Name:		*Students only Tutor Email / Contact No:	

VOLUNTEERING OPPORTUNITIES

Please mark an 'X' next to only one of the volunteer opportunity of interest.

Must be available on a regular weekly basis for a minimum period of 3 months.

- **Some Retail opportunities require candidates to be confident in working independently and 18+ years in order to legally operate the till (training will be provided).**

OPPORTUNITIES	Mark with 'X'
Telephone Befriending: Friendly weekly telephone calls to local older people from the comfort of your own home. Maximum of 1h 30m per week is all that is required (calls made during office hours, Mon to Fri, 9.30am–3pm). NOT SUITABLE FOR STUDENT PLACEMENTS	
First Response Admin, Northampton: The William and Patricia Venton Centre, York Road, NN1 5QJ Wed 9.30am-3.30pm preferable or 10am-2pm. NOT SUITABLE FOR STUDENT PLACEMENTS	
Day Opportunities Group Volunteer (supporting group), Northampton: The William & Patricia Venton Centre, York Road, NN1 5QJ – Tues 11am-2pm.	
Day Care Activity Volunteer (delivering activities not supporting), Northampton: The William & Patricia Venton Centre, York Road, NN1 5QJ - Mon-Fri available, 10.30am-11.30am and / or 1.30pm-2.30pm. EXPERIENCE IN DELIVERING SESSIONS REQUIRED.	
Day Centre in Towcester: Based in Lesson Court, Lesson Road, Towcester, NN12 6HS Mon and/or Thu 10am-3pm.	
Minibus Chaperone: Depart from The William and Patricia Venton Centre, York Road, Northampton, NN1 5QJ, Mon-Fri, 8.30am-10.30am &/or 2.30pm-4.30pm (one or multiple sessions per week available). NOT SUITABLE FOR STUDENT PLACEMENTS.	
Community Group Support with SPRING in Towcester: Supporting community groups. NOT SUITABLE FOR STUDENT PLACEMENTS.	
Charity Shop Burton Latimer: 14 Churchill Way, NN15 5RU * Must be 18+ years	
Charity Shop Higham Ferrers : 28 High Street, NN10 8BL	
Charity Shop Kettering: 62 Stamford Road, NN16 8LL * Must be 18+ years	
Charity Shop Kingsthorpe: 14 Alexandra Terrace, NN2 7SJ	
Charity Shop Northampton: 18 St. Giles Street, NN1 1JA	
Charity Shop Oundle: 7 Market Place, PE8 4BA * Must be 18+ years	
Charity Shop Rothwell: 30 Bridge Street, NN14 6JW * Must be 18+ years	
Charity Shop Rushden: 90 High Street, NN10 0PQ * Must be 18+ years	

EMPLOYMENT STATUS

Full-time employed		Retired		Full-time education	
Part-time employed		Volunteering elsewhere		Part-time education	
Unemployed					

Please use this space to let us know about any current or previous employment and / or volunteering roles you have held:

Please use this space to outline experiences, skills and interests that could be used within your role as a Volunteer. Do include days/times available based on volunteer opportunity chosen:

Please use this space to tell us about any qualifications and courses you have completed (e.g. GCSE's, A-Levels, B-Tec, NVQ):

Please use this space to let us know of any additional details that may support your application:

EQUAL OPPORTUNITIES MONITORING FORM

In accordance with its policy on equal opportunities, the Charity will provide equal opportunities to any Volunteer applicant and will not discriminate either directly or indirectly on the grounds of race, colour, ethnic origin, nationality, national origins, sex, sexual orientation, religion or belief, marital status, age or disability.

In order to assess how successful this policy is we have set up a system of monitoring all Volunteer applications. We would, therefore, be grateful if you would complete the questions on this form. All information will be treated in confidence and will only be shared with relevant personnel.

ASYLUM AND IMMIGRATION ACT 1996 - PROOF OF LEGAL RIGHT TO LIVE IN THE UK

Please indicate which of the following you are able to provide to prove your eligibility to live in the UK (please mark with an 'X'):

Valid European Union Passport		UK Driving Licence	

DISABILITY DISCRIMINATION ACT 1995

Please indicate if you have any special requirements to enable you to attend an interview:

Yes		No	

Please provide details:

Please provide information of any medical / health conditions that might affect the type of volunteer work you could do:

CRIMINAL CONVICTIONS

Some voluntary positions require the Charity to complete a Disclosure and Barring form (DBS).

Please provide details of any convictions, cautions or reprimands or any proceedings being instituted against you. You may prefer to include details on a separate sheet and insert into a sealed envelope, marked for the attention of **Volunteers Manager** alternatively email this to volunteers@ageuknorthants.org.uk
All information is confidential and will be considered on an individual basis.

Please provide information of any criminal convictions that might affect the type of volunteer work you could do:

REFERENCES

Please provide the contact details of two Referees below and their email addresses, contact number if possible (supplying these often speeds up the application process). The Charity cannot accept references from family members or those who've known you less than 1 year.

Please ensure email addresses are entered correctly, and you have permission from the Referees to include their details.

Referee 001

Name:	
Email Address (mandatory field):	
Phone Number(s):	
Postal Address:	
Relationship to you:	

Referee 002

Name:	
Email Address (mandatory field):	
Phone Number(s):	
Postal Address:	
Relationship to you:	

I hereby give my consent to Age UK Northamptonshire processing the data supplied in this application form for the purpose of recruitment and selection.

I give my consent (please mark with an 'X'): ☐

Thank you for your interest in volunteering with us.

Please return to: Volunteers Manager, Age UK Northamptonshire,
The William and Patricia Venton Centre, York Road, Northampton, NN1 5QJ
Email: volunteers@ageuknorthants.org.uk
Registered charity number 1059995